



कार्यालय महालेखाकार (लेखापरीक्षा) मेघालय, शिलांग - 793 001
OFFICE OF THE ACCOUNTANT GENERAL (AUDIT), MEGHALAYA,
SHILLONG - 793 001.

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No.Admn/Audit/DFP/2021-22/31

Date: 09.06.2022

OFFICE ORDER

Subject: Delegation of Financial and Administrative powers to authorities in Field Offices in IA&AD

In terms of headquarters Circular No. 01/2022 dated 06.01.2022, the Comptroller & Auditor General of India has approved the following revised delegation of financial and administrative cum expenditure sanction powers and revised procedure for procurement to the authorities in field offices of IA&AD in supersession of all previous extant orders and MSO provisions. Accordingly, following delegation of financial and administrative-cum-expenditure sanction powers are notified for this office.

1. Delegation of Financial powers under Minor Works

In respect of works, powers conferred under these rules shall be subject to the provisions of the CPWD code, Central Public Works Account Code, relevant Departmental code etc. The specific delegation for HoD in this office is as follows:

Sl No.	Nature of Power	PAG/AG
1.	Power to accord administrative approval and expenditure sanction to running, operation and maintenance (ROM) works to meet the needs of IA&AD.	Upto ₹ 10.00 lakh
2.	Power to accord administrative approval and expenditure sanction in case of Work Estimates (other than ROM) <ul style="list-style-type: none"> i) Residential ii) Non-Residential 	Upto ₹ 0.50 lakh ₹ 2 lakh

2. Constitution of Purchase/Tender Committee

In IA&AD, GFR 2017 is being followed for procurement. To maintain consistency and uniformity, purchase/tender committee in IA&AD the Headquarters have prescribed the norms. Accordingly, the constitution of purchase/tender committee in this office shall be as follows, whether through GeM or other than GeM:-

Value of purchase	Purchase/tender committee	Accepting authority
Upto ₹ 25,000/-	Without quotation/off the shelf purchase	Group Officer (Admn) of the office not below level 12. However, HoD shall be the accepting authority in case Group Officer (Admn) is below the level 12
>₹ 25,000/- to ₹ 2,50,000/-	Consisting of three members (Group A - in level 10/11)	
>₹ 2,50,000/- to	Consisting of two members (Group A in level 10/11) and Group Officer not below level 12)	

>₹ 2,50,000/- to ₹ 25,00,000/-	Consisting of two members (Group A in level 10/11) and Group Officer not below level 12)	Officer (Admn) is below the level 12
>₹ 25,00,000/- to ₹ 50,00,000/-	Consisting of Sr.AO (Admn), Group Officer (Admn) of the office and one more Group Officer (not below level 12) of which Senior Group Officer will be the Chairperson	Pr.AG/AG
>₹ 50,00,000/-	Consisting of 03 Group Officers not below the Level 12 + SAO (Admn) as member Secretary. Senior most Group Officer will be the Chairperson.	

3. Revised powers to incur contingent expenditure

Sl No	Nature of Power	Reference to Rules/Orders	Extent of Powers of		Earlier reference
			Comptroller and Auditor General	Principal Accountant General/Accountant General	
1.	Contingent expenditure on items other than those in respect of which specific limits/scales have been fixed by Govt	Rule 13 of Delegation of Financial powers Rules and Schedule thereto	Full powers	<u>Principal Accountant General/Accountant General</u> ₹ 150000 p.a in each case (non-recurring) ₹ 50000 p.a in each case (recurring) <u>Deputy Accountant General</u> *The orders vide Office Order Admn/Audit/104 dated 18.12.2020 may continue to be followed.	Sl No.14 of table, Section "A" of C&AG Manual of Standing Orders (Administrative) Circular No.12/NGE/2002 issued vide letter No.330-NGE (App)/38-2002 dated 03 April 2002

Conditions and Limitations if any	Powers of contingent expenditure on all items are to be exercised subject to availability of funds within allocation made by headquarters office and after providing for all past commitments on which expenditure will be incurred during the year as well as all other foreseeable expenditure
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4. Administrative approval cum expenditure sanction (Indents, Contracts and purchases) (New provision)

Item	Power to C&AG of India	Power to Empowered Committee of DAIs	Power to DAI (HR)	Power to HoDs (field offices)	Brief description
For open or limited tender contracts	Full powers	>₹ 10 crore to ₹ 20 crore	>₹ 1 crore to ₹ 10 crore	Upto ₹ 1 crore	Empowered committee has been constituted with DAI (HR) with DAI (GA) and DAI/ADAI of concerned functional Wing and IFA as a member Secretary. If project relates to DAI (HR) or DAI (GA) then next senior most DAI shall be the third committee members. If project relates to IT project, CTO shall also be a committee member.
For negotiated or single tender including resultant single offer or proprietary contracts		>₹ 2 crore to ₹ 5 crore	>₹ 1 crore to ₹ 2 crore		
For agreements or contracts for technical collaboration and consultancy services (hiring of experts)		>₹ 1 crore to ₹ 2 crore	>₹ 50 lakhs to ₹ 1 crore	Upto ₹ 50 lakh	

5. (i) Any 'Circular' having financial implication shall be issued in consultation with Staff Wing.
(ii) No project/scheme or procurement works shall be undertaken without allotment of funds.
(iii) This will however, not apply if Headquarters approval of works is received where the responsibility for arranging funds vests with CPWD.

[Authority: Accountant General (Audit)'s order dated 08.06.2022 at P/7^N of File No. Admn/Audit/DFP/2021-22]

Sd/-
Deputy Accountant General (Admn)

No. Admn./Audit/DFP/2021-22/522-530

Dated: 09.06.2022

Copy forwarded for information to:-

1. Deputy Accountant General (Admn/AMG II)
2. Deputy Accountant General (AMG I/AMG III)
3. Secretary to the Accountant General/Welfare Officer
4. Sr. Private Secretary
5. Branch Officers of all sections
6. AAOs of all sections
7. Welfare Cell/Confidential Cell/EDP cell
8. Office Website
9. Office Order File.


Deputy Accountant General (Admn)



कार्यालय प्रधान महालेखाकार (लेखापरीक्षा)
मेघालय, शिलांग - 793 001.

OFFICE OF THE
PRINCIPAL ACCOUNTANT GENERAL (AUDIT),
MEGHALAYA, SHILLONG - 793 001.

Office Order No.Admn/Audit/104

Dated:18.12.2020

OFFICE ORDER

In terms of provisions of sub-rule (3) of Rule 13 of the Delegation of Financial Power Rules, 1978, the Principal Accountant General (Audit), Meghalaya, Shillong is pleased to delegate financial powers until further orders as indicated below:

Sl. No.	Particulars of Expenditure	Designation of Gazetted Officer to which financial powers are delegated
1.	Expenses on telephone charges of the office.	Sr. Deputy Accountant General/Deputy Accountant General in-charge of Administration
2.	Expenses on electricity charges of the office.	Sr. Deputy Accountant General/Deputy Accountant General in-charge of Administration

The financial powers in respect of contingent expenditure other than those specified above shall be as per Schedule V of the Delegation of Financial Power Rules, 1978 (as amended).

This supersedes the orders issued vide Office Order No.Admn/Audit/77 dated 17.09.2019.

[Authority: Principal Accountant General's order dated 17.12.2020 at p/2^N of
File No. Admn/Audit/DFP/2019-20]

Sd/-
Deputy Accountant General (Admn)


Memo.No. Admn/Audit/DFP/2019-20/1999-2005

Dated: 18.12.2020

Copy forwarded to:

1. Secretary to the Accountant General (Audit), Meghalaya, Shillong.
2. Sr. Deputy Accountant General (AMG-I & III). For # 18/12/20
3. Deputy Accountant General (AMG-II & Admn) ✓ For # 18/12/20
4. Pay and Accounts Officer, Office of the Pr. Accountant General (A&E), Meghalaya, Shillong. ✓ 18/12/20
5. Senior Audit Officer (Record)
6. Assistant Audit Officer (Record)
7. Officer Order Book.


Establishment Officer


18/12/2020