

भारत के नियंत्रक और महालेखा परीक्षक का कार्यालय,
Office of the Comptroller and Auditor General of India,
09, दीन दयाल उपाध्याय मार्ग, नई दिल्ली – 110124
09, Deen Dayal Upadhyay Marg, New Delhi-110124

No.117 -FMD/DFPR/01-2018

10 May 2022

To

**Heads of Offices in IA&AD
(as per mailing list)**

Subject: - Delegation of Financial and Administrative Powers in IA&AD-reg

Sir/Madam,

A reference is invited to this office circular No.01/2022 issued vide letter No.02-FMD/DFPR/01-2018 dated 06 Jan 2022 regarding Delegation of Financial Powers in IA&AD. It is stated that some references have been received from the field offices for clarifications in reference to Para 6 of aforesaid guidelines towards constitution of Purchase/Tender Committee in IA&AD. In this regard the following is clarified:-

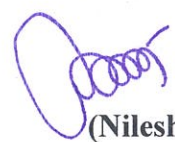
i) The Purchase/Tender Committee for procurement, whether through GeM or other than GeM, shall be constituted in same manner as under:-

Value of purchase	Purchase/tender committee	Accepting authority
Upto ₹ 25,000/-	Without quotation/off the shelf purchase	
> ₹ 25,000/- to ₹ 2,50,000/-	Consisting of three members (Group A-in Level 10/11)	Group Officer (Admn) of the office not below level 12. However, HoD shall be the accepting authority in case Group Officer (Admn) is below the level 12.
> ₹ 2,50,000/- to ₹ 25,00,000/-	Consisting of two members (Group A in Level 10/11) and chairman (Group Officer not below level 12)	

<p>> ₹ 25,00,000/- to ₹ 50,00,000/-</p>	<p>Consisting of Sr. AO (Admin), Group Officer (Admn) of the office and one more Group Officer (not below Level 12) of which senior Group Officer will be the Chairperson.</p>	<p>Pr. AG/AG/DG/PD</p>
<p>> ₹ 50,00,000/-</p>	<p>Consisting of 03 Group Officers not below the Level 12 + SAO (Admn) as member secretary. Senior most Group Officer will be the Chairperson.</p>	

ii) Where the Group Officer(s) of level 12 & above is/are not available for purchase / tender committee in concerned office, the office may nominate the Group Officers in level 12/13 of other offices of IA&AD.

Yours faithfully,

 10-5-2022

(Nilesh Patil)

Asstt. Comptroller & Auditor General (N)