



**OFFICE OF THE ACCOUNTANT GENERAL (A&E),
ODISHA : BHUBANESWAR**

Rec-1(A&E)/Brief case/22-23/ 46 (iii)

Date : 04.05.2022

CIRCULAR- Regarding Re-imbusement of Brief case/Official bags/Ladies Purses

The competent authority has approved the monetary ceiling limit for reimbursement of brief case/office bags/ladies purse for official use to the entitled officials/officers of IA&AD holding regular post vide Headquarter office Circular No-4-Staff Entt. II/33-2021 dated 03.02.2022 and No.183-GS/74-2017 dated 05.07.2018. The details are as follows:-

Sl No	Pay Level	Ceiling(Rs)
1	Level-6 to 7	3500/-
2	Level-8 to 10	4000/-
3	Level- 11	4000/-

2. The entitled officers/officials can purchase briefcase/office bags/ladies purse of their own choice from any private/public outlet. However, reimbursement shall be restricted to the above mentioned ceiling limits.

3. The reimbursement of briefcase/office bags/ladies purse shall be made to the above officers/officials on joining this department or on completion of three years from the date of issue of the earlier one.

4. In view of the above, all eligible officers/officials may purchase the same & submit the original bill along with their latest pay slip to the undersigned latest by 31.05.2022.

Sd/-
Sr.Accounts Officer/Record-1

Copy forwarded to :-

1. Secy.to Pr.AG(A&E)
2. PA to DAG(Admn)
3. PA to Sr.DAG (A/cs& VLC)
4. Notice Board


04.05.2022
Sr.Accounts Officer/Record-1