

**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL  
(A&E)-I, MAHARASHTRA, MUMBAI – 400 020**

**CIRCULAR**

Headquarters vide Circular No. 12 issued under letter No. 186/43-Exam/Embassy Audit Exam/ 2019 dated 08-04-2022 has directed to recommend the names of Sr. Accounts Officers/Assistant Accounts Officers for Embassy Audit scheduled during 2022-23 and 2023-24. An examination will be held on 08<sup>th</sup> May 2022 from 3.00 PM to 04.00 PM for shortlisting of eligible officers. The eligibility criteria is mentioned in Annexure- I enclosed.

The officers fulfilling the eligibility criteria may give their willingness to Admn-I Section on or before 13-04-2022 positively.

Sd/-  
Dy. Accountant General / Admn

Encl: Annexure-I

No. Admn-I / Embassy Audit / 2022 /34

Date: 11-04-2022

Copy forwarded to:-

1. The Secretary to Principal Accountant General/ The Private Secretary to Principal Accountant General.
2. The Sr. Accounts Officer/ Record-II for circulation.
3. The Sr. Accounts Officer/EDP (SG) for uploading the circular on website/SMS to Sr. AOs/AAOs.
4. Notice Board/ Spare copies.

*Khalinabadi*  
11/4/22  
Sr. Accounts Officer /Admn-I

**Eligibility criteria for nomination of Sr. AOs/AAOs for Embassy Audit 2022-23 and 2023-24**

- (1) The officer should have clear 'Outstanding' APARs for at least 4 out of the last available 5 years.
- (2) Officers who have already done UN Audit/Embassy Audit in previous years or slated for UN Audit/ Embassy Audits 2021-22, may not be nominated.
- (3) Officers who have done overseas postings/foreign assignments may not be nominated.
- (4) Officers who have undergone training abroad for a period of one month or more may not be nominated.
- (5) Maximum age limit for Sr. AOs/AOs is 59 years as on 1st January 2022. In respect of AAOs, maximum age limit is 57 years as on 1st January 2022.