



भारतीय लेखा - परीक्षा तथा लेखा विभाग  
प्रधान महालेखाकार (लेखा एवं हक), पश्चिम बंगाल  
Indian Audit And Accounts Department  
Principal Accountant General (A & E), West Bengal

संख्या/No. : PAGAEWB/03/57/02/WM/  
MISC-II/192

दिनांक/Dated : 17.03.2022

Order

In consonance with Circular No. 04-Staff 2022 No. 16-Staff Entt. II/33-2021 dated 03.02.2022 issued by O/o the Comptroller & Auditor General, of India all Sr. Divisional Accounts Officers/ Divisional Accounts Officers/ Divisional Accounts Officers (on Deputation)/ Divisional Accountants/ Divisional Accountants( Probationer)/ Divisional Accountants(on Deputation), are entitled for reimbursement of expenditure incurred on purchase of briefcase/ office bag/ladies purse for official purpose, under the following conditions:-

1. The entitled officers can purchase briefcase/ office bag/ladies purse of their own choice from any private/ public outlet with GST Registration. The reimbursement shall be made on production of the bill of the purchase made. Only bills drawn in the name of the concerned official/officer shall be entertained.

However, the reimbursement shall be restricted to the following ceiling limits:-

Pay Level	Ceiling(Rs)
Level 6 to Level 7	3500/-
Level 8 to Level 10	4000/-

2. The reimbursement of briefcase/ office bag/ladies purse shall be made to the above officers/officials on joining this Department or completion of three years from the date of issue of the earlier one.
3. This order is effective from 01/02/2022.
4. An entry shall be made in the Service book of the concerned official/officer, regarding the fact of reimbursement of briefcase/ office bag/ladies purse for official purpose.

Sd/-

Sr. Deputy Accountant General (A/cs, VLC & CISO)

**Copy forwarded for information and necessary action to:**

- i) Secretary to Finance Department, Government of West Bengal, 325, Sarat Chatterjee Road, Howrah-711102.
- ii) OSD & EO Dy. Secretary, Government of West Bengal, Finance[Audit] Department, Nabanna, 325, Sarat Chatterjee Road, Howrah-711102.
- iii) All Divisional Officers/Executive Engineers with a request to download the order from the official website of Pr. Accountant General (A&E), West Bengal ([www.agwb.cag.gov.in](http://www.agwb.cag.gov.in))
- iv) Secretary to Pr. AG(A&E), West Bengal.
- v) P.A. to Sr DAG (A/cs, VLC & CISO).
- vi) General Secretary of WBDAs' and DAs' Association.
- vii) Uploading Seat of ITSC. [sumank.wbl.ac@cag.gov.in](mailto:sumank.wbl.ac@cag.gov.in).
- viii) Notice Board of the Section
- ix) Order File.



Sr. Accounts Officer/ W.M.