

**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT-II)  
ODISHA :: BHUBANESWAR**

**CIRCULAR**

**Sub: Calling for applications to appear in the in-house evaluation examination related to “Working on computers in IT Environment”**

Pursuant to the Training Division’s (Hqrs.) email dated 18.01.2022 and clarification dated 10.0.2022, applications are invited from officers/officials to appear in the **in-house evaluation examination** related to “Working on computers in IT Environment” to be conducted on **30.03.2022 in this office.**

The examination will consist of one paper of Objective Type (Multiple Choice Questions) covering all the Self Learning Modules (SLMs) uploaded on the SAI Training Portal on the following topics:

MS-Word	MS-PowerPoint	MS-Excel	MS-Access
E-mailing	E-Office	PFMS	BEMS

The willing officers/officials may submit their applications (in the format attached) in the Training & Examination (Audit-II) Section **on or before 25.03.2022.** The in-house evaluation examination would culminate in necessary certification to the successful officers/officials.

All the officers/officials are again requested to use the said SLMs to enhance their IT knowledge.

Encl: 1. Application form  
2. Circular dated 10.02.2022

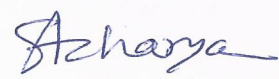
Sd/-  
**Sr. Audit Officer/Trg. & Exam**

**Memo No. Trg & Exam (Audit-II)/SAI Training/2021-22/231**

**Date: 18.03.2022**

Copy forwarded for information and necessary action to:

1. Secy. to Pr. Accountant General (Audit-II)
2. DAG (Admn/AMG-I /AMG-II/AMG-III)
3. B.O. I/c Admn./OE/OM/ITA/Hindi Cell/ECPA/AMG-I (Co-ord/Report/Vetting)/  
AMG-II (OE/Report)/AMG-III (Co-ord/Report/TSC/Vetting)
4. BO I/c EDP & DA Cell with a request to upload the circular on office website
5. Notice Board/Spare copy.

  
**Sr. Audit Officer/Trg. & Exam**