



कार्यालय महालेखाकर (लेखा परीक्षा) मेघालय, शिलांग - 793001

OFFICE OF THE ACCOUNTANT GENERAL (AUDIT)
MEGHALAYA, SHILLONG – 793 001.

FAX : 0364 – 2223494/E.Mail agauMeghalaya@cag.gov.in

No. Admn/Audit/10-149/2021-22/3529.

Date : 17.02.2022

To

All Heads of Offices in IA&AD
(As per mailing list except Overseas Audit Offices and Commercial Audit Offices)

Subject:- Filling up of vacancies in various cadres on deputation basis.

Sir/Madam,

In pursuance of Headquarters' letters No. 133-Staff (App)-1/09-2022 dated 31.01.2022, applications are invited from Senior Audit Officers/Assistant Audit Officers/Auditors/DEO Grade 'A' willing to serve in Office of the Accountant General (Audit), Meghalaya, Shillong for filling up of various posts on deputation as per usual terms and conditions stipulated in Department of Personnel & Training O.M.No.6/8/2009-Estt (Pay II) dated 17.06.2010 and as amended from time to time.

The Eligibility Criteria for deputation are as follows :-

Sl.No.	Name of Post	No. of posts to be filled up on deputation basis	Eligibility
1.	Senior Audit Officer	03	Holding analogous post on regular basis in the parent cadre .
2.	Assistant Audit Officer	11	Holding analogous post of Assistant Audit Officer in the pay Matrix Level 8. SAS (Civil Audit) passed officials who are awaiting promotion may also apply.
3.	Auditor	16	Holding analogous post on regular basis in the parent cadre.

1. The initial period of deputation shall be 01 (one) year and may be extended or curtailed subject to suitability and administrative convenience.
2. The selected officials will be entitled for Deputation (Duty) Allowance as per prescribed rate. No deputation allowance is admissible to the officials who are drawing upgraded pay under MACP.
3. The maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of application.

It is requested kindly to forward the applications of interested officials who fulfil the above criteria, in the prescribed proforma (enclosed) with your recommendation along with the attested copies of Confidential Reports/APAR's for the last three years/available and vigilance clearance certificate latest by **15.03.2022**. Recommendations received thereafter may also be considered subject to non-receipt of applications from suitable candidates.

This issues with the approval of Accountant General.

Yours faithfully,

Encl : As Above.

Deputy Accountant General (Admn)

BIO-DATA/CURRICULUM VITAE PROFORMA

Name and Address (in Block Letters)	
1. Date of Birth (in Christian era)	
2. i) Date of entry into service	
ii) Date of Retirement under Central Government Rules	
3. Date of appointment in current post	

5. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held on regular basis	From	To	Pay Band and Grade Pay/Pay Scale of the post held on regular basis

Note : In case of Officers already on deputation, the applications of such Officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance, Integrity Certificate & major or minor penalty clearance.

6. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details	
7. Additional details about present employment : Please indicate the name of your employer	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

Date : ___/___/___

(Signature of the candidate)

Address :

Certification by the Employer/ Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that :

- i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt.
- ii) His/Her integrity is certified.
- iii) His/Her CR Dossier in original is enclosed/ photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major/ minor penalty has been imposed on him/ her during the last 10 years Or A list of major/minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer/ Cadre Controlling Authority with Seal)