



**OFFICE OF THE ACCOUNTANT GENERAL (Audit-I)  
ODISHA: BHUBANESWAR**

**CIRCULAR**

**Sub:- Calling for applications for Departmental Examination for Auditors from Graduate Group-C officials to be held during March-2022.**

Pursuant to Headquarters Circular No. 06-Staff(App 1)/18-2022 No 158-Staff (App 1)/18-2020 dt. 4/2/2022 and in continuation to OOC No 588 dt. 17/01/2022 applications are invited from Graduate Group-C officials of O/o the AG ( Au-I), PAG(Au-II) & Director (CRA), BBSR who have completed three years of combined regular service as on **4<sup>th</sup> February-2022** for the next Departmental Examination for Auditors to be conducted during March-2022

The examination will be conducted as per the revised syllabus issued vide Headquarters Examination Wing Circular No. 02 of 2022 dated 07/01/2022. The candidates will have to pass the examination within six consecutive chances. Failure to appear the above examination or absent from the examination for whatsoever reasons will be taken as a chance availed off as per instructions contained in Para 9.4.2 of Chapter IX of MSO (Admn.), Vol – I (Revised 3<sup>rd</sup> Edition). SAS Group-1 passed officials of Group C category are exempted from appearing the said examination.

Applications in the prescribed Proforma (enclosed) may be submitted through proper channel so as to reach Training & Examination (Au-I) Section on or before **24/02/2022**. Application forms can also be downloaded from the office website. Applications submitted in the Trg. & Exam ( Au-I) section against OOC No. 588 of 17/01/2022 need not be submitted again. All controlling Branch Officers are requested to circulate the notice.

Sd/-

**Dy Accountant General/ Admn**

Memo No.AG(Au-I) Trg. & Exam. /02/01/21-22/364

Date: 16/02/2022

Copy for kind information and necessary action forwarded to:-

1. Secy to AG (Au-I) / PAG (Au-II) Odisha.
2. Steno to Sr. DAG/AMG IV & AMG-II, DAG/AMG-I/ AMG-III/ AMG-V, O/o the AG(Audit-I)
3. Steno to .DAG/ Admn/AMG I/ O/o the Pr. AG( Audit-II)
4. Steno to DAG/AMG-II/Puri
5. Steno to Director (CRA), O/o the DG (CA), Hyderabad, Odisha branch, Bhubaneswar.
6. B.O./Admn./OE /OM-I/Hindi Cell /Conf Cell/Welfare /Legal Cell/ITA/ Estate/AMG-I/ AMG-II/ AMG-III/ AMG-IV/ AMG-V,/Rep(M)/Rep-PAC /Rep/LB, O/o the AG( Au-I) with request to intimate the officials under their control.
7. B.O/Admn/Trg & Exam, O/o the Pr.AG( Audit-II) with a request to circulate the notice and to forward the applications so received to the Sr.AO Trg. & Exam ( Au-I) on or before 24.02.2022
8. Branch Officer Admn O/o the Sr. DAG (AMG-II) Puri.
9. BO/Admn,/Director (CRA) with request to circulate this notice and to forward the applications so received to the SR.AO Trg. & Exam ( Au-I) on or before 24.02.2022.
10. AAO /DA & R. Cell with the request to upload this in office website
11. Notice Board Main Office/Puri office.
12. OOC Guard file

S. K. Panda  
16/02/2022

Sr Audit Officer/Trg & Exam

FORM OF APPLICATION FOR DEPARTMENTAL EXAMINATION  
FOR GRADUATE GROUP-"C" OFFICIALS MARCH-2022.

|    |   |  |
|----|---|--|
| 01 | Name & designation of the Candidate   |  |
| 02 | Employee ID No  |  |
| 03 | Office & Section to which attached.   |  |
| 04 | If Graduate Clerk whether qualified in Skill Test,<br>If yes, indicate month/year of passing.   |  |
| 05 | Educational Qualification   |  |
| 06 | Date of Entry in service ( mention EO No & Date)  |  |
| 07 | Length of service as on 04/02/2022  |  |
| 08 | Date of Confirmation ( attach a copy)   |  |
| 09 | In case of acquiring graduation qualification after<br>joining in office, whether such qualification has been<br>accepted by the competent authority. If yes, mention<br>the OOC No. & date |  |
| 10 | <del>Sl</del> No & <del>Pg</del> No of Gradation- March 2020  |  |
| 11 | Whether Gen/SC/ST   |  |
| 12 | Whether intends to write in English / Hindi.  |  |
| 13 | Whether completed Pre-exam. Training for Auditors,<br>if yes; indicate month/year.  |  |
| 14 | No. of Chances availed  |  |
| 15 | Whether condonation of deficiency in qualifying<br>service not exceeding 60 days as on 04.02.2022 is<br>required? If so, request for condonation should be<br>attached with the application |  |
| 16 | Signature of candidate with contact number & NIC<br>email address   |  |
| 17 | Recommendation of the Branch Officer.   |  |