



INDIAN AUDIT AND ACCOUNTS DEPARTMENT
Office of the Accountant General (A&E), Punjab & UT
Chandigarh - 160 017
No.: PP&CB/PRC/2021-22/153
Dated: 27.01.2022

Office Order

Keeping in view the constraints being faced for space, remote working on SAI application, enormous receipt of 6th PPC cases, essential nature of our job/work and reduced load of fresh/family pension cases office, in supersession of office order No. PP&CB/PRC/2021-22/150 dated 24.01.2022, it is hereby directed that creation of PRC 2 and PRC 3 is cancelled till further orders. In this regard following directions are made:

- (i) All officials of Pension Wing from DEOs/Accountants to Sr. AOs shall observe 5 day work from 31st Jan 2022.
- (ii) All sections to ensure that fresh/family pension cases along with SAI revision cases (Non-6th PPC) are processed within one month time frame.
- (iii) All SAI reporting sections (i.e. Pen 01 to Pen 09 & Pen 17) in addition to their existing allotted work shall process at least 8 cases of SAI revision (6th PPC) on daily basis.
- (iv) The progress shall be reviewed fortnightly and in the event of non achievement of above stated target, the concerned section shall work extra time to accomplish it
- (v) SAI Project to make necessary changes in the system for allocation of revision cases (6th PPC) to concerned reporting sections accordingly.
- (vi) Pension CRT (SAI diary) shall observe working hours from 8 AM to 1 PM and they shall diarize at least 300 pension revision cases daily apart from fresh/family cases. SAI server to be switched on at 7.45AM
- (vii) Pen SAI diary located at fourth floor shall be supervised by AAO, PP&CB.
- (viii) Pen SAI diary to ensure that a maximum of 200 cases (6th PPC revision) are sent to each pension authorization section in a month.
- (ix) SAI project to work out diarization scheme as stated above in point (v).
- (x) PRC 1 shall function with existing staff.

Sd/-
Sr. Deputy Accountant General (Pension)

Endst. No. PPCB/Change management /2021-22/ 1150-55

Dated: 27.01.2022

1. Secretary to Pr. A.G.
2. P.S. to Sr D.A.G. (P)
3. All the BOs and AAOs of (Pension Wing)
4. Internal Audit Officer
5. IT Support Cell
6. Welfare Section
7. Office order file

Sr. Accounts Officer (PP&CB)