



कार्यालय प्रधान महालेखाकार ( लेखा व हकदारी )  
हिमाचल प्रदेश, शिमला-171003  
**OFFICE OF THE PR. ACCOUNTANT GENERAL (A&E)**  
**HIMACHAL PRADESH, SHIMLA-171003**



No.Admn./A/2021-22/359

Dated :- 03.01.2022

**Circular**

**Subject: Hiring of Retired SAO and Personal Assistant (PA) as Consultants.**

International Centre for Environment Audit and Sustainable Development (iCED), Jaipur has proposed to fill up the post of consultants of Sr. Administrative Officer and Personal Assistant (PA) from retired officers/officials on short term contract basis in their office.

The retired officers/officials of the IA&AD who fulfilling the eligibility criteria (copy enclosed) and willing for the above assignment can submit their applications in the enclosed proforma through e-mail id [iced@cag.gov.in](mailto:iced@cag.gov.in) by or before 12.01.2022

Authority:- Dy. Accountant General (Admn.) order dated 03.01.2022.

Encls:- As above

*sd/*

Sr. Accounts Officer (Admn.)

Ends:-Admn./G-1 (iii)/Deput./2021-22/3194-95

Dated:-03.01.2022

Copy forwarded to the following for information and necessary action:-

1. 'A' series file/Admn.
2. Notice Board/Official website

*[Signature]*

Sr. Accounts Officer (Admn.)

**[Cag-all-offices] Filling up of vacancies of SAOs at iCED, Jaipur on deputation basis.**

**From :** iCED <iced@cag.gov.in>

Wed, Dec 22, 2021 12:23 PM

**Subject :** [Cag-all-offices] Filling up of vacancies of SAOs at iCED, Jaipur on deputation basis.

1 attachment

**To :** CAG-ALL-OFFICES@ismgr.nic.in, onbehalfoficed@cag.gov.in

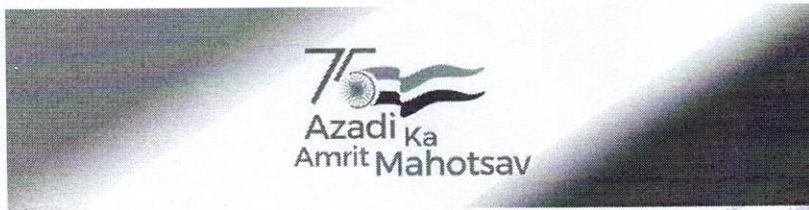
Respected Sir/Madam,

Kindly circulate the attached deputation circular to all IA&AD offices.

Regards,

**International Centre for Environment Audit and Sustainable Development (iCED),  
Plot no 6&7,  
RIICO Industrial Area,  
Kant Kalwar, Jaipur Delhi Highway,  
Tala Mod, Jaipur, Rajasthan, India-303002  
web page- <http://iced.cag.gov.in/>  
Phone: 0141-2772009/ 2772012/ 2772000  
FAX: 0141-2772011/ 2772030**

*JAG Admn 22/12/21*  
Sr AO Admn



*Atin 24/12/21*

*382*  
*2*  
*27/12/21*

CAG-ALL-OFFICES mailing list -- [cag-all-offices@ismgr.nic.in](mailto:cag-all-offices@ismgr.nic.in)  
To unsubscribe send an email to [cag-all-offices-leave@ismgr.nic.in](mailto:cag-all-offices-leave@ismgr.nic.in)

**Date extension for application for the post of SAO, PA.pdf**  
2 MB

*श्रीमती र. मेहर*  
*27/12/21*  
*27-12-2021*

**श्री 0 महालेखाकार (ले० व ह०) सचिवालय**  
**साधारण डायरी नं: 411**  
**दिनांक: 24-12-2021**  
**हस्ताक्षर: Kanul**

*222*  
*27/12/2021*



भारतीय लेखापरीक्षा एवं लेखा विभाग

कार्यालय महानिदेशक, अन्तर्राष्ट्रीय पर्यावरणीय लेखापरीक्षा एवं सतत् विकास केन्द्र  
आर .टी .आई .केम्पस, ए.जी.कालोनी, बजाज नगर, जयपुर - 302015



INDIAN AUDIT AND ACCOUNTS DEPARTMENT,

OFFICE OF THE DIRECTOR GENERAL INTERNATIONAL CENTRE FOR ENVIRONMENT AUDIT & SUSTAINABLE DEVELOPMENT  
RTI Campus, A.G.Colony, Bajaraj Nagar, Jaipur-302015

टेलिफोन./Tel. 0141-2772000 फैक्स./Fax,2772011-0141- 2772030 ईमेल/Email: [iced@cag.gov.in](mailto:iced@cag.gov.in)

पत्र सं. महानिदेशक/आईसीईडी/प्रशासन/2021-22/फा.-240/487 दिनांक:21.12.2021

सेवा में,

सभी भारतीय लेखा एवं लेखापरीक्षा कार्यालयों के कार्यालयाध्यक्ष/All Heads of Offices in IA&AD

विषय/Sub: आईसीईडी, जयपुर में अल्पावधि संविदा के आधार पर सेवानिवृत्त वरिष्ठ लेखा/लेखापरीक्षा अधिकारी और निजी सहायक की सलाहकार के रूप में नियुक्ति हेतु आवेदन की अंतिम तिथि में विस्तार के संबंध में

महोदय/महोदया,

In continuation to this office notice with letter no. DG/iCED/Admn/21-22/F-240/398 Dated 26.10.2021(copy enclosed) vide which applications have been invited from the willing and eligible Retired Senior Audit/Accounts Officer and Retired Personal Assistant to fill up two posts of Senior Administrative Officer and One post of Personal Assistant respectively to work on short term contract basis, in the office of The Director General, iCED, Jaipur, it is to inform that last date of receipt of applications in respect of Senior Administrative Officer post and Personal Assistant post is extended till 15.01.2022.

भवदीय,

निदेशक/प्रशासन

Director/Admn



भारतीय लेखापरीक्षा एवं लेखा विभाग  
कार्यालय महानिदेशक, अन्तर्राष्ट्रीय पर्यावरणीय लेखापरीक्षा एवं सतत् विकास केन्द्र  
आर .टी .आई .केम्पस, ए.जी. कालोनी, बजाज नगर, जयपुर- 302015  
INDIAN AUDIT AND ACCOUNTS DEPARTMENT,  
OFFICE OF THE DIRECTOR GENERAL INTERNATIONAL CENTRE FOR ENVIRONMENT AUDIT & SUSTAINABLE  
DEVELOPMENT  
RTI Campus, A.G.Colony, Bajaj Nagar, Jaipur-302015  
टेलिफोन./Tel. 0141-2772000 फैक्स./Fax, 2772011-0141- 2772030 ईमेल/Email: [iced@cag.gov.in](mailto:iced@cag.gov.in)



क्रं: म.नि./आईसीईडी/प्रशासन/2021-22/फा-240/ 397

दिनांक: 26.10.2021

सेवा में,

भारतीय लेखा एवं लेखापरीक्षा के सभी कार्यालयों के कार्यालयाध्यक्ष  
All Heads of Offices in IA&AD

विषय: अल्पावधि संविदा के आधार पर सेवानिवृत्त वरिष्ठ लेखा/लेखापरीक्षा अधिकारी और निजी सहायक की सलाहकार के रूप में नियुक्ति।

महोदय/महोदया,

इस कार्यालय की सूचना (Notice) दिनांक 26.10.2021 के अनुसरण में कार्यालय महानिदेशक, अन्तर्राष्ट्रीय पर्यावरणीय लेखापरीक्षा एवं सतत् विकास केन्द्र (iCED), जयपुर में कार्यालय में वरिष्ठ प्रशासनिक अधिकारी और निजी सहायक के पदों को अल्पावधि संविदा के आधार सलाहकार (सेवानिवृत्त) द्वारा भरा जाना है। उक्त सूचना(Notice) को आपके कार्यालय के सूचना पट्ट (Notice Board) पर चस्पा एवं अधिक से अधिक प्रचार-प्रसार करवाने का धम करें।

यह महानिदेशक महोदया के अनुमोदन से जारी किया गया है।

भवदीय,

निदेशक/प्रशासन

कार्यालय महानिदेशक, अंतर्राष्ट्रीय पर्यावरणीय लेखा परीक्षा एवं सतत विकास केंद्र (आईसीईडी)  
आरटीआई कैम्पस, एजी कॉलोनी, बजाज नगर, जयपुर-302015

### सूचना/Notice

विषय: अल्पावधि संविदा के आधार पर सेवानिवृत्त वरिष्ठ लेखा/लेखापरीक्षा अधिकारी और निजी सहायक की सलाहकार के रूप में नियुक्ति।

Applications are invited from Retired Senior Audit/Accounts officer (SAO), Retired Personal Assistant (PA) to be posted as Consultants, Senior Administrative Officer and Personal Assistant respectively to work on short term contract basis, in the office of The Director General, iCED, Jaipur.

Vacancies proposed to be filled up are as under	
Post	Eligibility
SAO	Retired Senior Audit/Account Officer
Personal Assistant (PA)	Retired Senior Private Secretary/ Private Secretary/ PA (Stenographer)

Appointment of the applicants shall be governed by the terms and conditions as under: -

1. The initial tenure of appointment will be one year, from the date of joining the post or vacancy are filled through deputation whichever is earlier and cannot be extended for more than 5 tenure subject to the fulfilment of other conditions.
2. The age of the applicant should not be more than 65 years.
3. Self-attested copies of ACRs/APARs of last 3 years must be attached along with the application.
4. The other terms and conditions including remuneration payable shall be according to C&AG's office circular no. 27/2021 issued under letter no. 967-Staff (App I)/22-2016 dated 03.08.2021 (Copy enclosed).
5. Mere submission of application does not entitle the applicant for appointment. The appointment will be purely on temporary basis and is subject to termination at any time.
6. Any of the terms and conditions mentioned above can be varied at the discretion of iCED.

Interested applicants willing to serve in this office may send their complete application, as per the format attached through Email i.e. [iced@cag.gov.in](mailto:iced@cag.gov.in), latest by 26.11.2021.

हस्ता.

निदेशक (प्रशासन)

क्र: म.नि./आईसीईडी/प्रशासन/2021-22/फा-240/ 398

दिनांक: 26.10.2021

प्रति सूचनार्थ एवम् आवश्यक कार्यवाही हेतु निम्न को प्रेषित है : (केवल ई-मेल द्वारा)

- (i) निजी सचिव, महानिदेशक महोदय/ विशेष कार्यकारी अधिकारी (OSD), आई.सी.ई.डी., जयपुर।
- (ii) निजी सहायक, निदेशक (प्रशिक्षण एवं अनुसंधान)/(प्रशासन), आई.सी.ई.डी., जयपुर।
- (iii) सभी भारतीय लेखा एवं लेखापरीक्षा कार्यालयों के कार्यलयाध्यक्ष /All Heads of Offices in IA&AD
- (iv) कार्यालय सूचना-पट्ट/ कार्यालय आदेश पत्रावली।

वरिष्ठ प्रशासनिक अधिकारी(प्रशासन)

## Application Form

Affix recent  
passport  
size photo

Sr. No.	Particular	
1.	Name of Retired officer/Official	
2.	Residential Address	Permanent
		Present
3.	Communication Email Address	
4.	Date of Birth	
5.	Mobile No.	
6.	Qualification	Educational
		Professional
7.	Date of entry in Govt. Service	
8.	Name of the office from which retire	
9.	Date of Retirement	
10.	Emoluments	Basic pay on retirement
		Pension fixed on retirement
11.	Length of Service	
12.	Post held at the time of retirement	
13.	In case of voluntary retirement, ground on which retire	
14.	Experience	Attach separate sheet along with copies of APARs of Last 3 Years
15.	Additional information, if any, on professional experience training, Research, work related to the post	

I hereby declare that the particular furnish above are true and correct to the best of my knowledge and belief.

Date:

Signature of Applicant