



**प्रधानमहालेखाकार (ले.प.।) का कार्यालय, केरल, तिरुवनंतपुरम**  
**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT I),**  
**KERALA, THIRUVANANTHAPURAM**



No.Au/Admn.IV/16-3/Vol.V

Date : 31.12.2021

**परिपत्र सं. 47 / CIRCULAR No. 47**

**Sub:** Statement of immovable properties held by all Officers & officials and their dependants as on 31.12.2021

All Officers and officials are required to furnish a statement of immovable properties held by them as on 31.12.2021 as required in Rule 18 (i) (ii) of CCS (Conduct) Rules in the form enclosed. The statement in respect of dependants may be furnished in separate form. The statements may be furnished to Administration Section latest by 14.01.2022.

While furnishing Immovable Property Returns, it may be ensured that usage of phrases such as "same as last year" or "no change" are avoided and full particulars of the immovable property inherited/owned/acquired or held are to be furnished. **The deadline should be strictly adhered to.**

Non submission of property returns is violation of Conduct Rules. Such actions will be viewed seriously and necessary disciplinary action will be initiated.

Form for statement of immovable property has been emailed to the official email of all officers & staff members and also available in office intranet (*folder in Public*) and office website.

(Vide orders dated 31.12.2021 of Sr.DAG(Admn.))

Sd/-

**Senior Audit Officer (Admn)**

To

1. All Branch Officers
2. All Sections /All Field Parties
3. Notice Board