



कार्यालय प्रधान महालेखाकार (लेखा व हकदारी)
हिमाचल प्रदेश, शिमला-171003
OFFICE OF THE PR. ACCOUNTANT GENERAL (A&E)
HIMACHAL PRADESH, SHIMLA-171003



No.Admn./A/2021-22/332

Dated :- 24.12.2021

Circular

Subject: Filling up one post of Core Faculty (Gen) and one post of Auditor/Accountant or Sr. Auditor/Sr. Accountant at RTI, Ranchi.

Regional Training Institute, Ranchi has proposed to fill up one post of Core Faculty (Gen) and one post of Auditor/Accountant or Sr. Auditor/Sr. Accountant/Asstt. Supervisor on deputation basis in their office.

The willing officers/officials who fulfill the terms & conditions (copies enclosed) of the office can apply for the above post to Administration section by or before 28.12.2021.

-sd/-

Sr. Accounts Officer (Admn.)

Ends:-Admn./G-15(i)/Deput./2021-22/2990-91

Dated:-24.12.2021

Copy forwarded to the following for information and necessary action:-

- 1.'A' series file/Admn.
2. Notice Board/Official website

[Signature]

Sr. Accounts Officer (Admn.)



सत्यमेव जयते

भारतीय लेखापरीक्षा और लेखा विभाग
क्षेत्रीय प्रशिक्षण संस्थान, राँची
Indian Audit and Accounts Department
Regional Training Institute, Ranchi

No.RTI-RAN/Admn. - 24/Deptn/Non Faculty/2021-22/463

Date - 10.12.2021

To

All Offices as per Mailing List of IA&AD.

Subject: - Deputation assignment for filling up of 1 post of Auditor/Accountant or Sr Auditor/Sr Accountant at RTI, Ranchi

Sir/Madam,

Application are invited from eligible and willing officials for filling up the following post on deputation basis:

SI No	Post	Eligibility
1	One post of Auditor/Accountant, Sr Auditor/Sr Accountant or Asstt. Supervisor	1. Holding analogous post 2. Should possess reasonable IT skill i.e. use of MS Office and web browsing. 3. Should possess good communication skill 4. Should not be above 56 year of age.

Terms & Conditions:

1. The term of deputation will be initially for three years and extendable thereafter on yearly basis subject to the continued suitability of the official and administrative convenience of this office.
2. While working in RTI, the official will be entitled to deputation allowance as admissible.
3. Other existing terms and conditions in respect of deputation will be applicable.
4. Applications from willing and eligible officials along with following documents may be forwarded to this office **latest by 31.12.2021:**

- a) Biodata (format enclosed).
- b) Certificate by the Head of office to the effect that the particulars given by the applicants are correct.
- c) Certified copy of last five years APAR
- d) Vigilance Clearance Certificate

[Note: The willing officers who are already on deputation may forward their application through their cadre controlling authority]

206
15/12/21

Aadu
14/12/21

[Signature]

Sr AO [Signature]

357
15/12/21
[Stamp]

Doranda, Ranchi - 834002, Jharkhand ☎ : 0651-2411522, Fax : 2411531, Hostel : 2412423

E-mail : rtiranchi@cag.gov.in

[Signature]

15/12/21
AO [Signature]

385
14/12/21
[Stamp]

5. A reference may be invited to Headquarters circular No 269/Trg Div/42-A/2019 dated 18.09.2019 wherein detailed instructions to the field offices on augmentation of staff in RTIs/RTCs (Administration and Faculty) have been issued for strict compliance. The instructions in said circular are reproduced below:

- (i) Field offices shall display the deputation notification issued by RTI on the notice boards and circulate among the staff giving reasonable time to the candidates for responding to the notification
- (ii) Field offices shall forward all applications received from their officers/staff against the advertised post to the concerned RTIs/RTCs, without withholding any application.
- (iii) On completion of selection process, the field offices shall obligatorily relieve the selected officials for teaching/administrative assignment at RTIs/RTCs at the earliest.
- (iv) The initial deputation period to RTI/RTC will be of three years. However, the Institute reserves the right to repatriate a deputationist at any time, if his/her performance is found unsatisfactory.

Yours faithfully,

M. K. D. S.
10.12.21

Sr Audit Officer/Admn.



भारतीय लेखापरीक्षा और लेखा विभाग
क्षेत्रीय प्रशिक्षण संस्थान, राँची
Indian Audit and Accounts Department
Regional Training Institute, Ranchi

No.RTI-RAN/Admn. - 25/Deptn/ Faculty/2021-22/472

Date: 10.12.2021

To

All Offices as per Mailing List of IA&AD.

Sub: - Filling up one post of Core Faculty (Gen) in RTI, Ranchi on deputation basis.

Handwritten signature and initials
Sr. AO Admn

Applications are invited from eligible Sr. AOs in Indian Audit & Accounts Department for the post indicated in the table below on deputation basis in RTI, Ranchi.

Handwritten signature and date
14/12/21

Sl No	Post	Pay Level	No of Post	Eligibility/Requirement
1	Sr. AO/Core Faculty (General)	9 - 11	1	<ol style="list-style-type: none"> Holding post of Sr. AO in any Office of IAAD In depth knowledge of rules, regulations, guidelines, orders and other provisions relating to Auditing. Aptitude to deliver lectures Age of applicants should not be more than 56 years. Basic knowledge of IT, viz MS Office, SAI Training Portal, e-Office, knowledge of holding online classes on MS Team, V console etc.

Terms & Conditions:

- In addition to taking classes, the officer will be responsible for conducting and coordinating the courses as per the Calendar of Training Program.
- Training Allowance at prescribed rates would be admissible.
- The term of deputation will initially be for three years and extendable thereafter on yearly basis subject to the continued suitability of the officer and administrative convenience of this Institute.
- The applications of willing officers may be forwarded along with the following documents latest by **31.12.2021**:
 - Particulars of applicants i.e. bio-data in enclosed format.
 - Certificate by the Head of office to the effect that the particulars given by the applicants are correct in bio-data format.
 - Vigilance clearance Certificate:
 - Attested copies of ACRs/APARs dossier for the last 5 Years

[Note: The willing officers who are already on deputation may forward their application through their cadre controlling authority and their deputation to RTI will be considered afresh for 3 years.]

Handwritten notes and signatures
907
15/12/21

Handwritten number and date
358
15/12/21

Doranda, Ranchi - 834002, Jharkhand ☎ : 0651-2411522, Fax : 2411531, Hostel : 2412423

E-mail : rtiranchi@cag.gov.in

Handwritten signature
Sri. Ranjan


Handwritten number
336

Handwritten date
14/12/21

6. A reference may be invited to Headquarters circular No 269/Trg Div/42-A/2019 dated 18.09.2019 wherein detailed instructions to the field offices on augmentation of staff (Administration and Faculty) have been issued for strict compliance. The instructions in said circular are reproduced below:

- (i) Field offices shall display the deputation notification issued by RTI on the notice boards and circulate among the staff giving reasonable time to the candidates for responding to the notification
- (ii) Field offices shall forward all applications received from their officers/staff against the post advertised by RTIs/RTCs to the concerned Institute/Centre, without withholding any application.
- (iii) On the completion of selection process, the field offices shall obligatorily relieve the selected officials for teaching/administrative assignment at RTIs/RTCs at the earliest.
- (iv) The initial deputation period to RTI/RTC will be of three years. However, the Institute reserves the right to repatriate a deputationist at any time, if his/her performance is found unsatisfactory.

Yours faithfully,


10.12.2021

Sr Audit Officer/Admn.