क्षेत्रीय प्रशिक्षण संस्थान
भारतीय लेखापरीक्षा और लेखा विभाग
20, सरोजनीनायडूमार्ग, प्रयागराज–211001
REGIONAL TRAINING INSTITUTE
Indian Audit & Accounts Department
20, Sarojini Naidu Marg, Prayagraj – 211001
Phone : 2421364, 2421063, 2624467 Fax : 0532-2423485

लोकहितार्थ सत्यनिष्ठा
Dedicated to Truth in Public Interest

No. RTI (A)/Admn./Deptn./ 2021-22/ 469
Date: 06.12.2021

To

All heads of offices in IA&AD,
(As per mailing list).

Sub: Regarding requirement Sr. Audit Officer/ Sr. Accounts Officer for Core Faculty General on deputation basis at RTI, Prayagraj.

Sir/Madam,

I am directed to state that the following post is likely to be vacant in Regional Training Institute, Prayagraj, which is to be filled-in on deputation basis on usual terms and conditions as prescribed by DoPT, GoI and as amended from time to time. The admissibility and the eligibility criteria for the post are given below:-

क्र. .सं	रिक्त पद	पद संख्या	स्वीकार्य भत्ता	योग्यता	अधिमान
1.	Core Faculty General	01	Deputation allowance/Training allowance as applicable, in accordance with relevant Instructions of DoPT, as amended from time to time	Sr. Audit Officer/ Sr. Accounts Officer having working knowledge of computers and ability to deliver lectures	• Ability in preparation of Course material, Case Studies and Structured Training Modules (STMs) for General Courses including Establishment matters. • Experience, if any, in delivering lectures on any of the following subjects will also be considered. Compliance Audit, Performance Audit, Financial Attest Audit, Establishment Audit, Audit of PPP projects/ Urban Local Bodies, Audit of Finance and Appropriation Accounts, Gem Procurement Procedures

2. Following documents needs to be attached along with the application duly filled-in by the willing officials:-

(a) Bio-data of Candidate (in enclosed format)

(b) Certificate to the effect that particulars given by the applicant is correct, to be certified by cadre office.

(c) Vigilance/Disciplinary clearance certificate: It may be certified that no Disciplinary/Vigilance/Court Case is either pending or being contemplated against the applicant.

(d) Integrity certificate

(e) Certified copies of APARs for the last 05 years.

3. Maximum age limit for appointment on deputation shall not exceed 56 years as on closing date of application.

4. As per HQs letter no.269/Trg.Div./42-A/2019 dated 18.09.19, all the field offices shall strictly adhere to the following instructions:-

   (i) Field offices shall display the deputation notifications issued by RTIs/RTCs on the notice boards and circulate among the staff giving responsible time to the candidates for responding to the notification;

   (ii) Field offices shall forward all the applications received from their officers/staff against the positions advertised by RTIs/RTCs to the concerned Institute/Centre, without withholding any applications;

   (iii) On completion of selection process, the field offices shall obligatorily relieve the selected officer(s) for teaching/administrative assignments at RTIs/RTCs at the earliest.

   (iv) The initial deputation period to RTIs/RTCs will be for **three year** and extendable on yearly basis thereafter. The RTI/RTC however, reserves the right to repatriate a deputationist at any time, if his/her performance is found unsatisfactory.

Hence, it is requested to kindly forward the applications through proper channel of willing officials who fulfill the above criteria, in the enclosed proforma along with your recommendations latest by **05.01.2022.**

This issues with the approval of Principal Director.

Yours faithfully,

Encl.: As above

6.12.21

Sr. Administrative Officer

लोकहितार्थ सत्यनिष्ठा
Dedicated to Truth in Public Interest

क्षेत्रीय प्रशिक्षण संस्थान,
भारतीय लेखापरीक्षा एवं लेखा विभाग
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469

No. RTI (A)/Admn./Deptn./2021-22/
Date: 06.12.2021

सेवा में,

भारतीय लेखापरीक्षा तथा लेखविभाग के सभी कार्यालयाध्यक्ष,
(डाक सूची के अनुसार),

विषय: क्षे.प्र.सं., प्रयागराज में प्रतिनियुक्ति के आधार पर मूल संकाय/ सामान्य हेतु वरिष्ठ लेखा अधिकारी/ वरिष्ठ लेखापरीक्षा अधिकारी की आवश्यकता के संबंध में।

महोदय/महोदया,

मुझे यह कहने का निदेश हुआ है कि क्षेत्रीय प्रशिक्षण संस्थान, प्रयागराज में निम्नलिखित पद रिक्त होने की संभावना है, जिसे प्रतिनियुक्ति के आधार पर डीओपीटी, भारत सरकार द्वारा निर्धारित और समय-समय पर संशोधित नियमों और शर्तों के आधार पर भरा जाना है। पद के लिए स्वीकार्यता और पात्रता मापदंड नीचे दिए गए हैं: -

क्र. सं.	रिक्त पद	पद संख्या	स्वीकार्य भत्ता	योग्यता	अधिमान
1.	Core Faculty General	01	Deputation allowance/Training allowance as applicable, in accordance with relevant Instructions of DoPT, as amended from time to time	Sr. Audit Officer/ Sr. Accounts Officer having working knowledge of computers and ability to deliver lectures	• Ability in preparation of Course material, Case Studies and Structured Training Modules (STMs) for General Courses including Establishment matters. • Experience, if any, in delivering lectures on any of the following subjects will also be considered:- Compliance Audit, Performance Audit, Financial Attest Audit, Establishment Audit, Audit of PPP projects/ Urban Local Bodies, Audit of Finance and Appropriation Accounts, Gem Procurement Procedures

2.इच्छुक अधिकारियों द्वारा विधिवत भरे हुए आवेदन के साथ निम्नलिखित दस्तावेजों को अवश्य संलग्न किए जाने चाहिए : -

(क) उम्मीदवार का जीवनवृतांत (बायोडाटा) (संलग्न प्रपत्र में)

(ख) इस आशय का प्रमाण पत्र कि आवेदक द्वारा दिया गया विवरण सही है, संवर्ग कार्यालय द्वारा प्रमाणित किया जाना चाहिए।

(ग) सतर्कता/अनुशासनात्मक अनापत्ति प्रमाण पत्र: यह प्रमाणित किया जाए कि आवेदक के विरुद्ध कोई अनुशासनिक/सतर्कता/न्यायालय का मामला न तो लंबित है और न ही विचाराधीन है।

(घ) सत्यनिष्ठा प्रमाण पत्र।

(ङ) पिछले 05 वर्षों की एपीएआर की प्रमाणित प्रतियां ।

3. प्रतिनियुक्ति पर नियुक्ति के लिए अधिकतम आयु सीमा आवेदन प्राप्त होने की अंतिम तिथि को 56 वर्ष से अधिक नहीं होनी चाहिए।

4. मुख्यालय के पत्र संख्या 269/प्रशिक्षण विभाग/42-ए/2019 दिनांक 18.09.19 के अनुसार सभी क्षेत्रीय कार्यालयों को निम्नलिखित निर्देशों का कड़ाई से पालन करना होगा:-

(i) क्षेत्रीय (फील्ड) कार्यालय सूचना पट्टों पर आरटीआई/आरटीसी द्वारा जारी प्रतिनियुक्ति अधिसूचनाओं को प्रदर्शित करेंगे और अधिसूचना का जवाब देने के लिए उम्मीदवारों को उपर्युक्त समय देते हुए कर्मचारियों के मध्य परिचालित करेंगे।

(ii) क्षेत्रीय कार्यालय अपने अधिकारियों/कर्मचारियों से प्राप्त सभी आवेदनों को आरटीआई/आरटीसी द्वारा विज्ञापित पदों के लिए संबंधित संस्थान/केंद्र को बिना किसी आवेदन को रोके, अग्रेषित करेंगे;

(iii) चयन प्रक्रिया पूरी होने पर, क्षेत्रीय कार्यालय आरटीआई/आरटीसी में शिक्षण/प्रशासनिक कार्यों के लिए चयनित अधिकारी (अधिकारियों) को अनिवार्य रूप से जल्द से जल्द कार्यमुक्त करेंगे।

(iv) आरटीआई/आरटीसी के लिए प्रारंभिक प्रतिनियुक्ति अवधि तीन वर्ष के लिए होगी और उसके बाद वार्षिक आधार पर बढ़ाई जा सकती है। फिर भी आरटीआई/आरटीसी किसी भी प्रतिनियुक्त अधिकारी/ कर्मचारी का प्रदर्शन असंतोषजनक पाए जाने पर किसी भी समय प्रत्यावर्तित(रिपैट्रिएट) करने का अधिकार सुरक्षित है।

अतः आपसे अनुरोध है कि कृपया उपरोक्त मानदंडों को पूरा करने वाले इच्छुक कर्मचारियो के उचित माध्यम से आवेदनों को संलग्न प्रपत्र में अपनी अनुशंसाओं के साथ **05.01.2022** तक अग्रेषित करें।

यह पत्र प्रधान निदेशक महोदय के अनुमोदनोंपरान्त जारी किया रहा है।

भवदीय,

संलग्नक: यथोपरि।

06.12.21

वरिष्ठ प्रशासनिक अधिकारी

Advertisement No. /Letter No.:

Post Applied for :

Bio-Data

1. Name	
2. Designation	
3. Date of birth	
4. Qualification (i) Educational: (ii)Professional:	
5. Name of office to which the officer/official belongs (i) Parent office: (ii) Office in which working at present.	
6. Whether the officer belongs to SC/ST. If yes, please mention category.	
7. Date of entry into Govt. Service	
8. Date of entry in IA&AD	
9. Present pay	
10. Experience	
11. Details of any exam passed	
12. Proficiency in Computer. Details may be given if any	
13. Contact details (Mobile and govt.email id)	

The information furnished above is correct to the best of my knowledge.

Signature of the Candidate

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OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA
9, DEEN DAYAL UPADHYAY MARG, NEW DELHI – 110 124

No. 269/Trg. Div./42-A/2019
Dated 18.09.2019

TRAINING DIVISION
CIRCULAR

To

Heads of Department of IA&AD offices
(As per e-mail list)

Subject: Deputation of staff to RTIs/RTCs

Madam/Sir,

Regional Training Institutes (RTIs)/Regional Training Centres (RTCs) are the centres for capacity building of Indian Audit & Accounts Department and enrich the human capital of its user offices across India.

2. The staff working at RTIs/RTCs are appointed on deputation basis from field offices of the department across India. To augment the staff (Administration and Faculty) in RTIs/RTCs, the competent authority has decided that while deputing staff to RTIs/RTCs, all the field offices shall strictly adhere to the following instructions:

(i) Field offices shall display the deputation notifications issued by RTIs/RTCs on the notice boards and circulate among the staff giving reasonable time to the candidates for responding to the notification;

(ii) Field offices shall forward all the applications received from their officers/staff against the positions advertised by RTIs/RTCs to the concerned Institute/Centre, without withholding any application;

(iii) On completion of selection process, the field offices shall obligatorily relieve the selected officer(s) for teaching/administrative assignments at RTIs/RTCs at the earliest.

(iv) The initial deputation period to RTIs/RTCs will be for 3 years and extendable on yearly basis thereafter. The RTI/RTC however, reserves the right to repatriate a deputationist at any time, if his/her performance is found unsatisfactory.

3. Receipt of this circular may please be acknowledged by email to trgwing@cag.gov.in

Yours faithfully,

(Kulwant Singh)
Principal Director (Training)