



कार्यालय प्रधान महालेखाकार (लेखा व हकदारी)
हिमाचल प्रदेश, शिमला-171003
OFFICE OF THE Pr. ACCOUNTANT GENERAL (A&E)
HIMACHAL PRADESH, SHIMLA-171003
दूरभाष/ 0177-2652612-19, फ़ैक्स/ 0177-2651743

संख्या: Admn./A/2021-22/282

Dated:-24-11-2021

OFFICE ORDER

Work Allotment detail of Sr. Accounts Officers is as under:-

Sr. No.	Name	Existing Charge	Proposed Distribution of Work
1.	Sh. Judhia Ram	Book-1, Appropriation Accounts & CFRA, WAD-1, WAD-2, WAD-3, W.M. Section, Account Current 1 & 2, Funds-7.	Book-1, Appropriation Accounts & CFRA, WAD-2, Account Current 1 & 2, Funds-7, Diary & Despatch Section.
2.	Sh. Jaisi Ram Sharma	Administration Section, I.T.A., Drawing and Disbursement Officer, Bill Section, Funds-10.	Administration Section, I.T.A., Drawing and Disbursement Officer, Bill Section, Funds-10 Section.
3.	Sh. Bal Kishan Sharma	PAO, Digital Signatory, Departmental Canteen, Funds-3 & 6.	PAO, Digital Signatory, Departmental Canteen, Funds-3 & 6, Compilation-6 Section.
4.	Sh. Pawan Kumar	VLC, Forest Account, Loan HBA, EDP, Compilation-1 to 8, Funds-12, Deposit Section.	VLC, Forest Account, Loan HBA, EDP, Funds-12, Deposit Section, Compilation 2,3 & 5 Section.
5.	Sh. Hans Raj Heer	Pension-3, Funds-2, Cash Branch.	Pension-3, Funds-2, Cash Branch, Compilation-1 Section.
6.	Sh. O.P. Thakur	Asstt. Public Information Officer (APIO) RTI Act-2005, Pension-1 & 6, Pension Digitization Cell, Special Seal Authority, Digital Signatory.	Asstt. Public Information Officer (APIO) RTI Act-2005, Pension-1 & 6, Pension Digitization Cell, Special Seal Authority, Digital Signatory.
7.	Sh. Madan Lal	Pension-2, Cheque Signatory Authority, Fund-9	Pension-2, Cheque Signatory Authority, Fund-9 & Compilation-4 Section.
8.	Sh. Asha Ram	T.M, T.I.P., Funds-5.	T.M., T.I.P., Funds-5 & WAD-3 Section
9.	Sh. Dinesh Kumar Sharma	General Establishment, O & M, Hindi Cell and Central Record , Funds-1 & 11, Diary & Despatch, Book-2 Section, Code & Manual , Central Treasury Record Section, Funds Digitisation Cell.	General Establishment, O & M, Hindi Cell and Central Record , Funds-1 & 11, Book-2 Section, Code & Manual , Central Treasury Record Section, Funds Digitisation Cell, WAD-1 & W.M Section.
10.	Sh. Tilak Raj Sharma	Pension-4, Funds-8	Pension-4, Funds-8 & Compilation-7 Section

11.	Sh. Durgesh Nayyar	Pension-5, Funds-4	Pension-5, Funds-4 & Compilation-8 Section
12.	Sh. Sudesh Kumar	-----	Temporary Charge of Sh. Durgesh Nayyar, Sr. A.O. who is on leave.

Sd/-

Dy. Accountant General (Admn.)

Endst. No. Admn./F-16/Sr. AOs/Distribution of work/2021-22/2575-81 Dated 24-11-2021

Copy forwarded through (e-mail) for information and necessary action to:-

1. Secretary to Pr. Accountant General (A&E).
2. PA to DAG (Admn., Funds & Pension).
3. PA to DAG (A/cs & VLC).
4. All Sr. AOs and other staff members (Through e-mail)
5. Welfare Officer.
6. 'A' series file/Admn.
7. On Official website.



Sr. Accounts Officer (Admn.)