



OFFICE OF THE PR. ACCOUNTANT GENERAL
(A&E), PUNJAB, SECTOR-17E,
CHANDIGARH - 160017

No. Admn III/Promotion Exam DEO /2021-22/146
Dated: 27.10.2021

OFFICE ORDER

As per HQ circular No 08-Staff (App 1)/2016 issued vide 132-Staff (App 1)/ 11-2014 dated 27.01.2016, it has been prescribed that DEO, Grade 'A' Grade Pay 2400 (Now level 4) with five years regular service in the grade and who have successfully completed two weeks of training conducted by the office will be considered for promotion to the post of DEO, Grade 'B' Grade Pay Rs 2800 (Now level 5).

In view of the above, this office is holding an examination on 25.11.2021 for Data Entry Operator Grade 'A', who have completed the two weeks mandatory training for promotion to the post of Data Entry Grade 'B'. The minimum qualification marks for examination will be 40%.The examination will consist in two papers as under :-

- (a) Paper I. Statutory background of IA&AD and Rules and Regulations- Multiple Choice Questions (MCQ) with 25 MCQ carrying two marks each (75 Minutes/50 Marks).
- (b) Paper II. EDP Skill- Hands on paper for testing job skills in MS Word and MS Excel (75 Minutes/ 50 Marks)

All eligible candidates are requested to submit their application to Admn-III Section latest by 8th November, 2021.

Sd/-
Sr. Accounts Officer (Admn III)

EndstNo :Admn-III/Prom. Exam DEO /2021-22/1340-46

Dated: 27.10.2021

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Asstt. Accounts Officer (Admn-III)