

कार्यलय महालेखाकर (लेखा परीक्षा-II) तमिळ्नाडु एवं पुडुचेरी  
"लेखा परीक्षा भवन", 361, अण्णा सालै, तेनाम्पेट, चेन्नै-600018.  
OFFICE OF THE ACCOUNTANT GENERAL (AUDIT-II), TAMILNADU  
AND PUDUCHERRY, "LEKHA PARIKSHA BHAVAN", 361, ANNA SALAI,  
TEYNAMPET, CHENNAI-600018.

No.AG (Audit-II)/ Admn. /Unit-V/2021-22/116

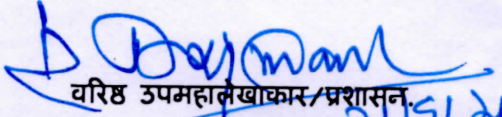
Dt.21.09.2021

CIRCULAR No.17

In view of the Current increasing trend of the Coronavirus (Covid-19) positive cases in Chennai city, the following instructions are issued for strict observance in this office.

- a) If any official has fever, cold, etc., they are advised to take medical advice immediately and if recommended they should go for COVID-19 test immediately and attend office only when they get negative report and also after these symptoms subside completely.
- b) Officers and staff (including outsourced staff) whose family members, close relatives staying in same home have tested positive for Covid-19; shall promptly disclose such information to their controlling officers and Administration.
- c) While conducting Onsite training, Seminars, Workshops, Conferences in offline follow covid precautions.
- d) Avoid using lifts frequently in order to avoid close contact of people.
- e) Avoid the touching railings, door handles, etc., in order to curtails spread of virus.
- f) All staff members are advised to wear mask inside the office premises.
- g) All officials are advised to get themselves vaccinated so as to effectively contain the spread of COVID-19. All the Staff members are to strictly follow the "National Directives for the Covid-19 Management" and ensure the maintenance of the social distancing norms, wearing of masks etc., and strictly follow the instructions issued by this office from time to time.
- h) They shall abide by the instructions issued by the Government of India/State Government from time to time with regard to Covid-19 management.

(Vide orders of the Accountant General, Dt.16.09.2021)

  
वरिष्ठ उपमहालेखाकार/प्रशासन.  
Sr.Deputy Accountant General/Admin. 21/9/21

To:

All Group/Branch Officers  
ISTC section for electronic display @ ground floor  
and E-Office Notice Board  
Notice Board.