

**OFFICE OF THE  
PRINCIPAL ACCOUNTANT GENERAL (AUDIT-II), WEST BENGAL  
3<sup>rd</sup> MSO Building, CGO Complex, 5<sup>th</sup> Floor, DF Block  
Sector- I, Salt Lake, Kolkata – 700 064**

Phone: (033) 2358-6886, (033) 2337-4916; FAX: (033) 2337-6966, (033) 2334-7854

E-mail: [agauwestbengal2@cag.gov.in](mailto:agauwestbengal2@cag.gov.in)

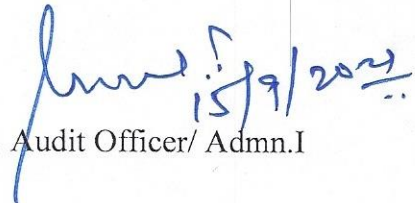
No. Admn.I/13-20/III/196

Dated: 14.09.2021

Please find attached copy of the following letters regarding the subject mentioned each for information:

Sl. No.	Details of letters	Subject of the letters
1.	Letter no. DGCA/A/Unit-V/2021-22/64 dated 19.08.2021 has been received from office of the Director General of Commercial Audit, Hyderabad- 500004	Engagement of retired Sr. Audit Officer/ Audit Officers/ Asstt. Audit Officer (Commercial) to work as consultant on short term basis
2.	Letter. No. DGCA/ADMN.IV/4-13/2021-22/239 dated 02.09.2021 has been received from O/o the Director General of Commercial Audit, Chennai- 600034	Engagement of Retired Sr. Audit Officers (Comm)/ Asstt/ Audit Officers (Comm)/ Supervisors/ Asstt. Supervisors/ Sr. Auditors/ Auditors to work as consultants in the post of Asstt. Audit Officer, Sr. Auditor and Auditors in short term contract basis.
3.	Letter no. Admn.I/ Audit/19 (3)/2021-22/145 dated 06.09.2021 received from O/o the Pr. AG (Audit) J & K, Srinagar- 190001	Engagement of retired Sr. Audit Officers, retired Sr. PS, PS, Steno Grade-I and Retired Supervisors/ Asstt. Supervisors/ Sr. Auditors to work on short term contract basis.

Encl: As stated above.

  
Sr. Audit Officer/ Admn.I

Copy to;

1. Secretary to the Pr. Accountant General (Audit-II), W.B
2. Sr. Audit Officers/ EDP (AMG-I) for uploading in official website
3. Notice Board





Admn. I/In/138  
Date: 09.09.2021

भारतीय लेखा तथा लेखापरीक्षा विभाग

INDIAN AUDIT & ACCOUNTS DEPARTMENT

कार्यालय प्रधान महालेखाकार) लेखापरीक्षा (जम्मू व कश्मीर, श्रीनगर-190001

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT) J&K,  
SRINAGAR – 190001



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No. Admn-I/Audit/19(3)/2021-22/145

Date. 06.09.2021

**Notice**

Applications are invited from retired Sr. Audit Officers, retired Sr. Private Secretaries, Private Secretaries, Steno Grade-I and Retired Supervisors/ Assistant Supervisors/ Senior Auditors to work on short term contract basis, in the Office of the Principal Accountant General (Audit), Jammu Kashmir, Srinagar in accordance with terms and conditions prescribed in Head quarter's Office Circular No.27/2021 issued under No. 1967-Staff (App-1)/ 22-2016 dated: 03.08.2021.

The vacancies proposed to be filled up are as under: 1) Retired Sr.Audit Officers against 25% of vacancies 2) Retired Sr.Private Secretaries, Private Secretaries, Steno Grade-I, AAOs against vacancies of Steno Grade-1& I 3) Retired Supervisors/Assistant Supervisors/Senior Auditors against 10% of Accountant vacancies.

The following broad terms and conditions will be applicable to the contractual Officers/officials: -

**1. Tenure and age limit:** The retired officers can be hired on a short term contract basis initially up to a period of one year. The maximum no. of terms and age is restricted to 5 and 65 years respectively.

**2. Remuneration and Allowances:**

Remuneration and allowances payable will be governed by OM No. 3-25/2020-E.III A dated 09.12.2020 issued by the department of Expenditure, Ministry of Finance, Government of India, New Delhi, which is as under:

- The retired officers/officials shall be paid a fixed monthly amount, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount so fixed shall remain unchanged for the term of contract.
- Transport allowance shall be allowed not exceeding the rate applicable to the appointee at the time of retirement.
- No annual increment/percentage increase, Dearness allowance and House rent allowance shall be allowed during the contract.

**3. Leave:** Paid leave of absence shall be allowed at the rate of 1.5 days for each completed month of service to the retired officer/official hired on short term contract basis.

*Handwritten notes:*  
Binod Singh  
09/09/21

*Handwritten notes:*  
AAO/A-2  
09/09/21

*Handwritten signature and date:*  
08/09/2021

प्र.म.ले.(लेखापरीक्षा-II) सचिवालय  
प्राप्ति की तारीख ..... 08.09.2021  
डी.एम. संख्या .....  
एयरी संख्या ..... 175

क. उप महालेखाकार (प्रारम्भ) का सचिवालय  
आपरी संख्या. .... 625  
दिनांक. .... 08/09/2021



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In case of absence, remuneration shall be deducted on pro-rata basis by dividing fixed monthly remuneration by 22 and multiplying the result to the number of days of absence on working days.

4. **Duties Assignable and other conditions:** Duties assignable and other conditions shall be as envisaged in the Hqrs office circular dated 03.08.2021.

5. Statutory deductions levied by the Union/Government shall be made as per rules.

6. The appointment will be purely on temporary basis and is subject to termination at any time.

7. The retired Officers/officials selected to be hired on short term contract basis shall sign an agreement of confidentiality containing a clause on Ethics and integrity.

8. In case of any doubt/omission etc., Hqrs office circular No. 27/2021 dated 03.08.2021 may be pursued.

**Retired officers/officials of the IA&AD, fulfilling the eligibility criteria and willing for above assignments may submit their Bio-data, Applications duly filled in all respects must reach the undersigned by post or through e-mail at [agaujammukashmir@cag.gov.in](mailto:agaujammukashmir@cag.gov.in) latest by 01.10.2021 (Encl: Application Form)**

Sd/-

**Deputy Accountant General (Admn)**

Copy to:

1. All heads of Department of IA & AD
2. Notice Boards- Head Office- Srinagar and Branch Office, Jammu.

  
**Deputy Accountant General (Admn)**

APPLICATION FORM

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Sl.No.	Particulars
1.	Name of the Retired Officer/Official Residential address for communication, email Id and Mobile Phone No.
2.	Date of Birth
3.	Qualification: a) Educational b) Professional
4.	Date of Entry in the Government Service
5.	Name of the Office from which retired
6.	Length of Service
7.	Date of Retirement
8.	Post held at the time of Retirement
9.	In case of Voluntary Retirement, ground on which retired
10.	Experience
11.	Additional Information, if any, on Professional Experience training, work relevant to the post

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief.

Date:

(Signature of Applicant)



A-1/In/123  
Date: 07.09.2021

2021

**OFFICE OF THE DIRECTOR GENERAL OF COMMERCIAL AUDIT,  
AG's OFFICE COMPLEX, SAIFABAD, HYDERABAD – 500004**

No. DGCA/A/Unit – V/2021 – 22/64

Date: 19.08.2021

**NOTIFICATION**

Applications are invited from retired Senior Audit Officers/Audit Officers/Assistant Audit Officers (Commercial) interested to work as consultant on short term contract basis in the Office of the Director General of Commercial Audit, Hyderabad and or Branch Office at Visakhapatnam for a period of one year. The following terms and conditions are applicable to the contractual officers.

1. The term of engagement shall ordinarily be for an initial period not exceeding one year which is extendable by another one year. The term may be extended based on a review of the task and the performance of the contract appointee, provided it shall not be extended beyond 5 years after superannuation.
2. No consultant will be engaged beyond the age of 65 years.
3. The engagement can be terminated or curtailed by the office without assigning any reason.
4. The consultant shall sign an agreement of confidentiality with the Government of India containing a clause of Ethics and Integrity.
5. A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of the contract. There will be no annual increment/percentage increase during the contract period.
6. No Increment and Dearness allowance shall be allowed during the term of the contract. No HRA shall be admissible.
7. An appropriate and fixed amount as Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement. The amount so fixed shall remain unchanged during the term of appointment.
8. Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year shall not be allowed.
9. Mere eligibility does not confer any automatic right to engagement as consultant
10. The office reserves the right to cancel the notification or extend the due date or to issue a fresh notification.

A-1/A-1  
MOP  
06/9/21

Binao PL  
06/9/21

Dr. DAG/AMG-1 (Admin)  
2/9/20

प्रम.ल. (लेखा/रोका-11) सचिवालय  
प्राप्त की तारीख ..... 02.09.2021  
डी.एम. संख्या .....  
रायरी संख्या .....

Contd...

ब. उप महालेखाकार (प्रशासन) का सचिवालय  
डाफती संख्या. 612  
दिनांक 06/09/2021



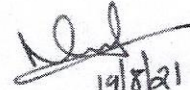
30/

11. A consultant may be required to go on tour as part of duty, if required. If the consultant is required to go on tour, TA/DA will be paid as per their entitlement at the time of retirement.

Interested retired SAOs/AAOs (Commercial), fulfilling the eligibility criteria and willing for the above assignment may submit their Bio-data in the enclosed proforma and enclosed copies of APARs of last five years.

Applications duly filled in all aspects must reach the under signed by name either by post or through e-mail at [pdcahyderabad@cag.gov.in](mailto:pdcahyderabad@cag.gov.in) latest by 10.09.2021.

This issues with approval of Director General.

  
19/8/21  
Deputy Director

Copy to:

1. All Notice Boards in AG Office complex.
2. Website Administrator (for uploading the Notification on the official website)
3. All Heads of Department in IA&AD as per mailing list (Except overseas offices).

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**BIO-DATA for the post of CONSULTANT in the O/o DGCA Hyderabad**

(Please attach a recent colour passport size photo)

Affix  
Passport  
Size Photo

1.	Name (in block letters)	
2.	Date of Birth and Age _____	
3.	Date of retirement	
4.	Post held at the time of Retirement	
5.	Office from which retired	
6.	Belonged to which Branch: (Civil, Commercial, Railway, Defence)	
7.	Address for Communication	
8.	Contract Phone/Mobile Number	
9.	Work Experience (Separate sheet may be enclosed)	

I certify that the above particulars given by me are true and correct to the best of my knowledge. I have read carefully the job descriptions and terms and conditions etc., relating to the above post and am willing to be considered. I am also enclosing copies of my APARs for the last 5 years, from the date of retirement.

I also give an undertaking that I will not withdraw my candidature after my selection as Consultant and posting to the station indicated in my Application.

Date:

Place:

SIGNATURE:

NAME:



A-I/In/124  
06/09/2021

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**OFFICE OF THE DIRECTOR GENERAL OF COMMERCIAL AUDIT, CHENNAI**  
**INDIAN OIL BHAVAN,**  
**1 FLOOR, NO. 139, NUNGAMBAKKAM HIGH ROAD,**  
**CHENNAI 600 034.**

**PHONE NO.28330147.**

No.DGCA/ADMN.IV/4-13/2021-22/239

Date: 02.09.2021

**NOTIFICATION**

Applications are invited from retired Senior Audit Officers (Commercial)/Assistant Audit Officers (Commercial)/Supervisors/Asst. Supervisors/Senior Auditors/ Auditors to work as consultants in the post of Asst. Audit Officer, Sr. Auditor and Auditor on short term contract basis in the Office of the Director General of Commercial Audit, Chennai.

The vacancy position is as below

Asst. Audit Officer - 5  
Sr. Auditor - 1  
Auditor - 3

The work is assigned on short term contract basis initially for a period of one year. The period of such contract can be further extended up to a maximum of 5 terms which is subject to performance and requirement of service of or till they attain the age of 65 years whichever is earlier.

**Eligibility criteria**

For Asst. Audit Officer - Retired SAO (C) & AAO (C)  
For Sr. Auditor/Auditor - Retired Supervisors, Asst. Supervisors and Sr. Auditors

The retired person engaged on short term contract basis is entitled for a fixed remuneration as prescribed by CAG Hqrs the following terms and conditions are applicable to the contractual officers.

1. Age should not be beyond 65 years as on 30.09.2021.
2. A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of contract. There will be no annual increment/percentage increase, Dearance Allowance and House Rent Allowance shall be allowed during the contract period. Further, an appropriate and fixed amount as Transport Allowance for the purpose of commuting between residence and the place

Binod  
06/09/21

A-150/A-3  
06/09/21

06/09/21

प्र.म.सं. (लेखापरीक्षा-11) सचिवालय  
प्राप्ति की तारीख 03 SEP 2021  
पे.एम. संख्या .....  
सूचकी संख्या 166

ज. उच्च महालेखाकार (प्रशासन) का सचिवालय  
जाफरी सड़क  
दिनांक 06/09/2021



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of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement. The amount so fixed shall remain unchanged during the term of appointment.

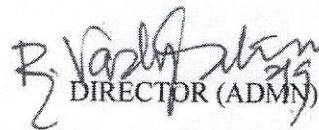
3. Paid leave of absence may be allowed at the rate of 1.5 days for each completed months of service to the retired officer/official hired on short term contract basis. Accumulation of leave beyond a calendar year may not be allowed. However, absence during curfew, bandh, strike, lockdown shall be dealt with in a similar way as in the case of serving officers/officials.
4. If retired officer/official hired on short term contract basis remain absent, beyond paid leave in a month for reasons other than those indicated above, his/her remuneration shall be deducted on pro-rata basis as under:

Fixed monthly remuneration X No. of days of absence on working days  
22

5. All rules and orders in existence or to be issued from time to time regarding attendance, duties and official discipline etc. shall automatically be applicable to the contractual officers.
6. Statutory deductions levied by the Union/State Government shall be made as per rules.
7. The period of contract may be terminated at any time at the discretion of the Director General of Commercial Audit, Chennai, O/o DGCA, Chennai.

Retired AAOs/ Senior Auditors/ Auditors fulfilling the eligibility criteria and willing for the above assignment may submit their applications in the prescribed proforma to the Director (Admn.), O/o DGCA, Chennai on or before 30.09.2021.

This issues with the approval of Director General of Commercial Audit, Chennai.

  
DIRECTOR (ADMN)

Copy to:

1. All Sections/RAPs/LAPs - With a request to give wide publicity among all the employees.
2. Notice Board.



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**APPLICATION FORM FOR RETIRED SAOs/AOs/AAOs TO BE ENGAGED AS  
CONSULTANTS IN THE GRADE OF ASSISTANT AUDIT OFFICER ON SHORT TERM  
CONTRACT BASIS**

**PROFORMA**

Affix recent  
Passport size  
photo

1.	Name of the officer	
2.	Date of Birth	
3.	Age as on 01.03.2021	
4.	Qualification (a) Educational (b) Professional	
5.	Date of entry in the Government Service	
6.	Name of the office from which retired	
7.	Length of service in various grades (SO/AAO/AO/SAO)	
8.	Date of Retirement	
9.	Post held at the time of Retirement	
10.	In case of Voluntary retirement, grounds on which retired	
11.	Experience	Attach separate sheet alongwith copies of APARs for 5 years.
12.	Additional information, if any, on professional training, work experience relevant to post	

Signature of the applicant

**CERTIFICATE**

It is certified that the information furnished by is correct as verified from the records of this office.

Signature of Head of the Office