

TO BE FILLED BY THOSE APPLICANTS WHO HAVE NOT APPLIED EARLIER (FRESH/CHANGE ALLOTMENT)

APPLICATION FOR ALLOTMENT/CHANGE OF RESIDENTIAL ACCOMMODATION IN THE AUDIT POOL COLONY FOR TYPE I to IV

Submission of Application Form and Bidding Form is mandatory for all applicants. The officer/official already having possession of Government Accommodation cannot apply afresh for the same category (except change category).

Dates at a glance		Applicant to affix recent 'Family Photograph' here.
Last date for submission of form by applicant to Welfare Section	23.09.2021	
Last date for submission of forms by Welfare Section to EMS	28.09.2021	

TO BE FILED IN BY APPLICANT (All Fields are Mandatory)

S.NO	PARTICULARS						
1	Name (in block letters)						
2	Designation						
3	Office						
4	a Employee Code (7 digits)						
	b Previous Employee Code (if applicable)						
5	Website User ID (If allotted)						
6	a Grade Pay as on 01-07-2021						
	b Present Pay Level as per 7 th CPC						
	c Present Basic Pay						
	d Date from which continuously employed under current office.						
	e Date from which continuously employed under Central/State Government including foreign service. (If different from above column, attach proof).						
	f Date from which continuously posted at Chandigarh station						
	g Date of completion of probation/confirmation						
7	a Date of Birth						
	b Date of superannuation						
8	a Sex (Male /Female)						
	b Category [Kindly tick (✓) only one correct	GEN	SC	ST	IS	TM	PH

	category]				(including widow)	
9	E mail address					
10	Mobile number					
11	Aadhaar No.					
12	PAN No.					
13	Whether temporary/permanent					
14	Details of any Govt. accommodation occupied by you/your spouse (if applicable)					
15	Number of family members residing with you who will continue to do so after the allotment of Government Accommodation					

Name of member	Age	Sex	Relationship of allottee	Whether employed	Where employed

(Note: Combined photograph of the whole family be submitted/pasted)

16	a	Have you ever been found to sublet government residence (yes /no)	
	b	If yes, have you been debarred from allotment of government residence (yes/no)	
	c	If yes, up to which date	

DECLARATION

I	I solemnly affirm and declare that the information given above is correct to the best of my knowledge and no part thereof is false or concealed.
II	I shall abide by the provisions of the IA&AD Allotment Rules, 2021 as amended from time to time.
III	I am aware of the penalties to be imposed in the event of refusal of acceptance of allotment of accommodation of the entitled type or furnishing false information.
IV	I am working in eligible office.
V	I also understand that the preference for allotment of quarter (at Sr. No. 17) for change of quarter will be subject to availability and date of priority of applicants. Decision of Estate Officer shall be final and binding in this regard.
VI	I shall at any time prefer change of quarter (whenever applications are called for) after possession of quarter in the same category.
VII	It is certified that no other Government accommodation is allotted to my spouse in the Tri-city (Chandigarh, Panchkula & Mohali).
VIII	It is certified that on allotment of Government accommodation to me, HRA will not be claimed by my spouse/family members who will reside with me.

Signature along with full name of the applicant

Section:

Office:

Date:

To be filled in by the forwarding Officer
(Welfare Officer/Administrative Officer)

Office _____

Place of duty of the applicant _____

Certified that particulars are forwarded by the applicant have been verified from records and found correct. It is also certified that the applicant is employed in an eligible office.

Endst. No _____ Dated _____

Signature of W.O./ Administrative Officer
(with date and office seal)

Instructions:-

1. Please fill up the form in BLOCK LETTERS only
2. Fill dates as day (01-31), month (01-12) & year (2021) in the format DD-MM-YYYY
3. Please tick (✓) where ever required to do so.
4. Pools have been coded as follows:
GEN: General SC : Schedule Caste ST : Schedule Tribe LS : Lady single
LM : Lady Married PH: Physically Handicapped
5. Please ensure that the application is complete in all respect, signed by the applicant and forwarded & stamped by the forwarding officer of your office.
6. In case of any query the applicant can visit the Estate Management Section (EMS) between 3:00 PM to 4:30 PM on all working days.

(No application form shall be considered
without **BIDDING FORM**)

The applicants of PH category are requested to attach certificate as per Rule 13 (2) of "Allotment of Government Residences (IA&AD) Rules, 2021" otherwise their applications shall not be entertained. Welfare Officers/Sr. A.O.(Welfare) of concerned offices are also requested not to forward applications under this category without appropriate certificate.

BE FILLED BY ALL APPLICANTS INCLUDING THOSE WHO HAVE APPLIED EARLIER
(FRESH/CHANGE ALLOTMENT)

APPLICATION FOR BIDDING

Submission of Application Form and Bidding Form is mandatory for all applicants. The officer/official already having possession of Government Accommodation cannot apply afresh for the same category (except change category).

Dates at a glance	
Last date for submission of form by applicant to Welfare Section	23.09.2021
Last date for submission of forms by Welfare Section to EMS	28.09.2021

TO BE FILED IN BY APPLICANT
(All Fields are Mandatory)

S.NO	PARTICULARS				
1	Name (in block letters)				
2	Designation				
3	Office				
4	Pay Level				
5	*Category (General/SC/ST/LM/LS/PH ¹)				
6	Employee Code (7 digits)				
7	Preference of Quarters from the vacant quarters mentioned in the Circular (Total 05 preference may be given including eligible category and one below category)				
	1. (Please mention Quarter No.)	2. (Please mention Quarter No.)	3. (Please mention Quarter No.)	4. (Please mention Quarter No.)	5. (Please mention Quarter No.)
8	In case you are not allotted quarter as per your preference will you accept any other quarter allotted by the Estate Officer as per your priority. (Please mention 'YES' or 'NO').				

Signature along with full name of the applicant
Section:
Office:
Date:
Phone No.

To be filled in by the forwarding Officer
(Welfare Officer/Administrative Officer)

Office _____

Certified that particulars are forwarded by the applicant have been verified from records and correct. It is also certified that the applicant is employed in an eligible office.

Endst. No _____ Dated _____

Signature of W.O./ Administrative Officer

(with date and office seal)

*SC=SCHEDULE CASTE, ST=SCHEDULE TRIBE, LM=LADY MARRIED, LS=LADY SINGLE (INCLUDING WIDOW), PH= PHYSICALLY HANDICAPPED

Kindly see Rule 5 of "Allotment of Government Residences (IA&AD) Rules, 2021" for Eligible Category. Rules are available at

<http://estatepagpb.org> under the Tab "Whats New".

The applicants of PH category are requested to attach certificate as per Rule 13 (2) of "Allotment of Government Residences (IA&AD) Rules, 2021" otherwise their applications shall not be entertained. Welfare Officers/Sr. A.O.(Welfare) of concerned offices are also requested not to forward applications under this category without appropriate certificate.

OFFICE OF THE PR. ACCOUNTANT GENERAL (AUDIT) PUNJAB, CHANDIGARH.

CIRCULAR

Office Order No. EMS/Fresh Applications/T-I to T-IV/2021-22/ 03

Dated: 13-09-2021

Subject: Inviting fresh applications/bids for the allotment/change of quarter of Government accommodation in the Audit Pool Colony

1. Reference is invited to this office circular No. EMS/Fresh Applications/T-I to T-IV/2021-22/01 dated 07.06.2021. Bids for preferred quarters as detailed below from the applicants who have already applied are called through application for bidding for **eligible category and one category below the eligible category.**
2. List of Vacant Quarters for all categories:

Type	Quarter Nos.
I	2129, 2036, 2105, 2142, 2145, 2130, 2140, 2128, 2148, 2083, 2098, 2099, 2112, 2114, 2117, 2137, 2115-A, 2034, 2035, 2081-B, 2149-B, 2037-A, 2129-B, 2101-A, 2136-B, 2133, 2103-A, 2107, 2136-A, 2032, 2142-B, 2083-B, 2108-B
II	1490, 1533, 1403, 1456, 1394, 1215, 1471, 1475, 1467, 1497, 1534, 1535, 1531, 1257, 1390, 1267, 1428-A, 1389-A, 1544, 1484, 1455, 2154-B, 1542, 1209, 2159-B, 1553-B, 1513-B, 1449-B, 1496-A, 1476-B, 2072-B, 1212, 1523-A, 1387-B, 1407-B, 1257-A, 1267-A, 2165-B, 1260-A, 1527, 1559-B, 1550-B, 1511, 1526, 1262, 1425-A, 1558-B, 1411-A, 1215-B, 2096-B, 1488-A, 1440, 1263-B, 2161-A, 1491-A, 1559-A, 1259-A, 1498-A, 2095-B, 1508, 1259, 1461-B, 1551, 1211-B, 2155-B, 2187-A, 1477-B, 1261-B, 1462, 1414-B, 2167, 1483-B
III	1247, 1241-B, 1171, 1172, 1270, 1274, 1365, 1093, 1094, 1349, 1246, 1191-B, 1112-B, 1252-B, 1180-B, 1150-B, 1192-A, 1192-B, 1199-B, 1196-B, 1178-B, 1173-B, 1294-B, 1219-B, 1246-B, 1248-B, 1314-A, 1147-B, 1107-B, 1314-B, 1244-B, 1198-B, 1357, 1146-A, 1142-B, 1347, 1099-B, 1306-B, 1358-B, 1238-B, 1356-A, 1143-B, 1102, 1193-B, 1178, 1185-A, 1167-A, 1189B, 1321-A, 1119-B, 1345-A, 1281-B, 1344-B, 1107, 1171-A, 1297-B, 1117-A, 1288-B, 1298B, 1110-B, 1244-A, 1301-B, 1118, 1151, 1091-A, 1103-A, 1136-A
IV	2133-B, 2150-B, 2135-B, 2136-B

3. Quarters *Reserved for SC/ST/LM/LS/PH applicants:

Type	Quarter Nos.
I	SC APPLICANTS – 2081,2126 ST APPLICANTS - 2038-B LM APPLICANTS –2146 LS APPLICANTS - NIL PH APPLICANTS - 2102
II	SC APPLICANTS – 1510,1470,1510-B,1416-B,1264-B,1475-B ST APPLICANTS - 1541,1563-B LM APPLICANTS – 1254,1438-E,1373-A LS APPLICANTS - 1372-B,2077-B PH APPLICANTS – 1519,1445-B,1434-B,2166-B
III	SC APPLICANTS – 1158-B, 1221-B ST APPLICANTS - 1250 LM APPLICANTS – 1181-B,1188-B LS APPLICANTS - 1311-A PH APPLICANTS – 1114-B, 1240-B, 1186-A
IV	No reservation as less number of quarters are available.

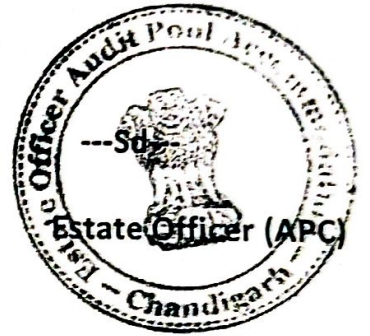
*SC=SCHEDULE CASTE, ST=SCHEDULE TRIBE, LM=LADY MARRIED, LS=LADY SINGLE (INCLUDING WIDOW), PH= PHYSICALLY HANDICAPPED

HOWEVER, RESERVED CATEGORY APPLICANTS CAN BID FOR OTHER QUARTERS ALSO.

- All the applicants are advised to bid for maximum quarters (i.e. 05) for increasing the probability of allotment of Government Accommodation.
- As per request of the applicants one chance is being given to the applicants who were unable to apply earlier to apply afresh for new and change allotment. The applicants applying now must fill the application form and application for bidding.
- Copy of format of application along with quarters for bidding in each category, is enclosed with the office order or may be downloaded from the Estate Management Section website <http://estatepagpb.org>.
- The new applicants or those applicants who want to apply for change of quarter are required to fill the prescribed form and submit the duly filled up form to their respective Welfare Section by 23-09-2021 positively. The Welfare Section after verifying the details of information of the applicant mentioned in the form duly signed and stamped by the Welfare Officer/Sr. AO (Admn.), will submit all the applications to Estate Management Section, office of the Pr. Accountant General (Audit), Punjab, Plot No. 21, Sector 17-E, Chandigarh by 28-09-2021, positively.
- Those applicants who had applied online for change of quarter and are awaiting allotment must also apply afresh through bid.
- All fields in the application form are mandatory and compulsorily to be filled. The Welfare Section should ensure that all fields are duly filled in. Incomplete application form will be returned back to respective Welfare Section and will not be considered for allotment.
- The entitlement of each applicant shall be determined with reference to his/her Level in the pay matrix/ Grade Pay (Pre-revised) as on 01.07.2021 as follows:-

Type of Residence	Pre-revised Grade Pay/Basic Pay (Rs) (6 th CPC)	Level in the pay matrix (7 th CPC)
I	1300, 1400, 1600, 1650, 1800	1
II	1900, 2000, 2400, 2800	2, 3, 4, 5
III	4200, 4600, 4800	6, 7, 8
IV	5400, 6600	9, 10, 11

11. The Officers/Officials who happen to be on leave/Tour etc. may be informed suitably about the contents of this circular. Such officials may be advised to submit their application within the prescribed period. As no application will be entertained after the prescribed date, it would be duty of the respective Officer of concerned office to ensure that the contents of this circular are conveyed to the concerned Officers/Officials.
12. The applicants will be responsible to ensure that their applications are submitted on or before due date i.e. **23-09-2021**. No request in this regard, whatsoever, shall be entertained afterwards.
13. After the completion of the process of verification and forwarding of applications by the welfare Section of respective offices, priority list for each category will be prepared as per IA&AD ALLOTMENT RULES 2021.
14. **As per Rules the applications for allotment of ground floor accommodation on medical basis and 55 plus CATEGORY will not be called/entertained separately. The existing priority list for Type IV on medical and 55 plus categories shall not be considered henceforth for allotment purpose.**



No. EMS/Fresh Applications/T-I to T-IV/2021-22/799-806 Dated: 13-09-2021

- Sr. Audit Officer (Admn.), O/o the Director General of Audit (Central), Chandigarh.
- Welfare Officer, O/o the Accountant General (A&E), Punjab & UT, Chandigarh.
- Welfare Officer, O/o the Pr. Accountant General (Audit), Punjab, Chandigarh
- Welfare Officer, O/o the Accountant General (A&E), Haryana, Sector 33-B, Chandigarh.
- Welfare Officer, O/o the Pr. Accountant General (Audit), Haryana, Sector 33-B, Chandigarh.
- Sr. Accounts Officer, (Admn.), O/o AG (A&E) UT, Sub-office.
- Notice Board.
- Office Order File.

It is requested to give vide publicity to this circular. The Officers/Officials on long leave or on tour should be informed specifically.

कालिका
13/9/2021
Sr. Audit Officer (EMS)