



OFFICE OF THE ACCOUNTANT GENERAL (AUDIT I)
ODISHA: BHUBANESWAR

CIRCULAR

Sub: Preventive measures to contain spread of COVID19.

The State Government vide order No. 4290/R&DM (DM) Dated 31.07.2021 issued by the Special Relief Commissioner, imposed graded unlocking throughout the State with effect from 6:00 AM of 1st August 2021 (Sunday) till 6:00 AM of 1st September 2021 (Wednesday) with weekend Shutdown in Bhubaneswar, Cuttack and Puri towns. Further, the General Administration and Public Grievance Department, Government of Odisha vide order No. 20057 dated 03.08.2021 issued instructions on functioning of Government Offices with effect from 02.08.2021 until further orders.

In view of afore-mentioned orders of State Government, besides, 100 *per cent* attendance of employees who have been fully vaccinated, those employees who have taken single dose vaccine shall attend office on **50 per cent** roster basis (until further orders) during the graded unlocking period i.e., from 01.08.2021 to 31.08.2021, as per the requirement and roster as decided by the respective Group Officers, under intimation to Administration (Audit I) Section.

Employees who are unable to get vaccinated due to compelling or medical reasons, must apply for exemption from Head of the Office. Employees who are neither vaccinated or exempted would not be permitted to attend office with effect from the date of issue of this order and their absence shall be treated as wilful. The movement of audit parties to audit units, may be regulated by respective Groups assessing the situation from time to time. Further, to adhere to COVID norms, the field audit parties stationed at Headquarters, shall work from home as per the assignments allotted, during this period and attend office as and when required. They are however, instructed to be available on telephone and electronic means of communication at all times. Besides, all the Officers/Officers are requested to strictly adhere to '**COVID appropriate behaviour**' issued by the Ministry of Health and Family Welfare, Government of India.

Sd/-

Deputy Accountant General/ Admn. (Audit I)

Memo No. AG (Audit-I)/Admn./Gen/OC/2021-22/459

Date: 11.08.2021

Coy forwarded to the Deputy Commissioner of Police, Police Commissionerate, Bhubaneswar-Cuttack, with a request to take note of this information and facilitate movement of Officers/Staff between residences and Office.

Sd/-

Sr. Audit Officer/ Admn. (Audit I)

for Rupesh, DEO
A. Upadhyay
13/08/21

Copy for information and necessary action forwarded to:

1. Secretary to Pr. Accountant General (Au-II), Odisha.
2. Secretary to Accountant General (Au-I), Odisha.
3. Secretary to Accountant General (A&E), Odisha.
4. Sr. DAG/DAG (AMG-I/ AMG-II/ AMG-III/ AMG-IV/ AMG-V)
5. Sr. Audit Officer/ Welfare (Audit I).
6. Branch Officers: OM/OE/T&E/Estate/Hindi Cell/Conf. Cell/Legal Cell/ITA/Report & ECPA/Report (PAC) for circulation and strict observance. They are requested to identify the employees who are yet to be vaccinated and report to Administration (Audit I) Section accordingly.
7. Branch Officer/ Hindi Cell with a request to translate the order into Hindi.
8. AAO/DA&RC kindly upload the Circular in Office website.
9. Notice Board.
10. Spare copy.

S. V. S. S. S.
11/03/21

Sr. Audit Officer/ Admn. (Audit I)