



प्रधान महालेखाकार (ले० एवं ह०) का कार्यालय, बिहार, पटना
OFFICE OF THE PR. ACCOUNTANT GENERAL (A&E), BIHAR, PATNA

No. : Sr. DAG (A) Sectt/CC/APAR/2021-22/138

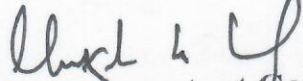
Date : 08/07/2021

OFFICE ORDER

Subject:-Further extension of time lines for submission of Annual Performance Assessment Report (APAR) in respect of Group 'A', 'B' and 'C' officers of Central Civil Services for the year 2020-21.

In continuation of office order No. Sr. DAG (A) Sectt/CC/APAR/2021-22/02 dated 07.04.2021 and No. 109 dated 18.06.2021, it is to intimate that time lines for submission of Annual Performance Assessment Report (APAR) for the year 2020-21 in respect of Group A, B & C officers of Central Civil Services, has further been extended vide HQs office letter No. 131-Staff-Entt. (R)/AR/12-2019 dated 24.06.2021 read with DoPT OM No. 21011/02/2015-Estt.(A-II)-Part II dated 17.06.2021. The above said orders are here by circulated for further necessary action.

Encl:- As above


Sr. Dy. Accountant General (Admn.)

North Block, New Delhi-110001
Dated 17th June, 2021

OFFICE MEMORANDUM

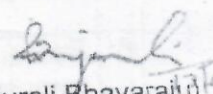
Subject: Extension of timelines for recording of Annual Performance Assessment Report (APAR) in respect of Group 'A', 'B' and 'C' officers of Central Civil Services for the year 2020-21.

The undersigned is directed to invite attention to this Department's OM of even number dated 14.04.2021 on the above subject, extending the timelines for distribution / online generation, recording and completion of APAR for the year 2020-21 for Group 'A', 'B' and 'C' officers of Central Civil Services, as a one-time measure, owing to the situation arising out of the lock down due to spread of corona virus.

2. In view of the prevailing situation, it has been decided to further extend the timelines for distribution/online generation, recording and completion of APAR for the year 2020-21 for Group 'A', 'B' and 'C' officers of Central Civil Services, as a one-time measure, as specified in Annexure.

3. The extended timelines for the APAR year 2020-21 shall also apply to the reporting / reviewing / accepting authorities, who have demitted office or retired from service on or after 28.02.2021 and they shall be allowed to record their remarks till the respective extended cut-off dates.

4. Further, the decision conveyed *vide* OM of even number dated 14.06.2021 delinking recording and completion of APAR for the year 2020-21 from the conduct of Annual Medical Examination and thereafter submission of summary of medical report by 31.12.2021, shall stand.


(Murali Bhavaraju)
Deputy Secretary to the Govt of India

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Annexure

Time schedule for recording and completion of APAR for the year 2020-21 for Group 'A', 'B' and 'C' officers of Central Civil Services

SN	Activity	Date by which activity to be completed
(1)	(2)	(3)
1.	Distribution of blank forms/ on line generation of APAR	31 st July, 2021
2.	Submission of self-appraisal to the reporting officer	31 st August, 2021
3.	Forwarding of report by reporting officer to reviewing officer	30 th September, 2021
4.	Forwarding of report by Reviewing Officer to APAR Cell/ Accepting authority (wherever provided)	15 th November, 2021
5.	Appraisal by Accepting Authority, wherever provided	15 th December, 2021
6.	(i) Disclosure of APAR to the officer reported upon where there is no accepting authority. (ii) Disclosure of APAR to the officer reported upon where there is accepting authority.	30 th November, 2021 31 st December, 2021
7.	Receipt of representation, if any, on APAR	15 days from the date of disclosure
8.	Forwarding of representations to the competent authority (i) Where there is no accepting authority for APAR. (ii) Where there is accepting authority for APAR.	31 st December, 2021 15 th January, 2022
9.	Disposal of representation by the competent authority.	Within one month of the date of receipt of representation by the competent authority
10.	Communication of the decision of the competent authority on the representation by the APAR Cell	Within 15 days of finalization of decision by competent authority
11.	End of entire APAR process, after which the APAR will be finally taken on record.	31 st March, 2022

No.21011/02/2015-Estt(A-II)-Part II
Government of India
Ministry of Personnel, Public Grievances and Pension
Department of Personnel & Training


North Block, New Delhi
14th June, 2021

OFFICE MEMORANDUM

Subject: Extension of timeline for submission of summary of Medical Report in respect of Group 'A' officers of Central Civil Services for the year 2020-2021 – reg

The undersigned is directed to invite attention to this Department's OM No.21011/01/2009-Estt.(A)-Part dated 11th March, 2021, *vide* which the last date for submission of summary of Medical Report by Group 'A' officers of the Central Civil Services for the year 2020-2021 was extended up to 30th June 2021 in view of the situation arising out of the spread of Novel Coronavirus (COVID-19). Subsequently, the time-lines for recording of Annual Performance Appraisal Report (APAR) were also extended *vide* this Department's OM No.21011/02/2015-Estt.(A-II)-part.II dated 14th April, 2021.

2. In view of the prevailing situation, it has been decided to delink the submission of summary of Medical Report from recording and completion of APAR for the year 2020-2021. The timeline for conduct of Annual Medical Examination and thereafter submitting the summary of the Medical Report for the year 2020-2021 is extended for a further period upto 31st December, 2021. However, recording and completion of APAR for the year 2020-2021 may be done as per the time schedule given in Annexure to this Department's OM No. 21011/02/2015-Estt.(A-II)-part.II dated 14th April, 2021, without insisting on submission of summary of Medical Report.


(Murali Bhavaraju) 14/6/21

Deputy Secretary to the Govt of India
Tel. No.23094542

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