



भारतीय लेखापरीक्षा तथा लेखा विभाग
राष्ट्रीय लेखापरीक्षा तथा लेखा अकादमी
शिमला - 171004

INDIAN AUDIT & ACCOUNTS DEPARTMENT
NATIONAL ACADEMY OF AUDIT & ACCOUNTS
SHIMLA - 171 004



No.: NAAA/Deputation/Gr. B & C/2021-22/ 581

Dated:

To

17 JUN 2021

All Head of the Department (in the IA&AD)
(Except Overseas Audit Offices)

Subject:- **Filling of one vacant post of Manager-cum-Accountant in the Type 'D' Departmental Canteen of National Academy of Audit & Accounts, Shimla by transfer on deputation basis.**

Sir/Madam,

The National Academy of Audit & Accounts, Shimla intends to fill up 01 vacant post in the cadre of Manager-cum-Accountant by transfer on deputation basis in level 6 in the pay matrix of 7th CPC from the officials/officers possessing the following eligibility and qualification:-

- (a) (i) holding analogous post on regular basis in the parent cadre or department; or
(ii) with six years regular service in posts in level 5 in the pay matrix or equivalent in the parent cadre or department; or
(iii) with ten years regular service in posts in level 4 in pay matrix or equivalent in the parent cadre or department; and
- (b) Possessing the following educational qualifications and experience:-
(i) Bachelor's Degree in Commerce or Business Studies or Economics or Public Administration of a recognized University or Institute; and
(ii) two years' experience in Accounts work in any Government office or Public Sector Undertaking or Autonomous or Statutory Organization.

Period of deputation including period of deputation in any other ex-cadre post held immediately preceding this appointment in the same or some other organization or department or the Central Government shall ordinarily not to exceed three years.

The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

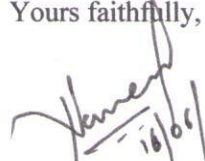
The initial period of deputation will be for one year and may be extended thereafter subject to his/her continued suitability and administrative convenience. The deputation will be governed by the terms and conditions laid down in Para 8 of Headquarters D.O. No. 94-NGE.III/1464-93 dated 25.08.1993, read with Headquarters office Circular No. 900/GE II/59-2002 dated 12.08.2002 and Government of India, Ministry of Personnel, Public Grievances and Pensions O.M. No. 6/8/2009-Estt (Pay II) dated 17.06.2010 and subsequently amended from time to time.

While working in the Academy, the selected officer/official will receive admissible deputation (duty) allowance in accordance with the prevalent rules.

It is requested that the names of only those willing officers may be suggested who in the event of selection could be spared immediately. The recommendation should be accompanied with the copies of ACRs/APARs for last five years duly attested by an officer at

least of the rank of Dy. Accountant General along with vigilance clearance and the bio-data of such officer/official may kindly be sent to the under signed by 15.07.2021

Yours faithfully,


18/06/21

Director (Admn.)