

कार्यालय प्रधान निदेशक लेखापरीक्षा
उद्योग एवं कारपोरेट कार्य
ए.जी.सी.आर. भवन, आई.पी. एस्टेट,
नई दिल्ली-110 002



OFFICE OF THE PRINCIPAL DIRECTOR OF AUDIT,
INDUSTRY AND CORPORATE AFFAIRS
A.G.C.R. BUILDING, I.P. ESTATE
NEW DELHI-110 002

प्रशा-ए / ४(९६)प्रति./स. पर्यवेक्षक / ०. ले. व. / ले. व. / २०२१-२२ / ९९३
सेवा में,

दिनांक : - २५/०६/२०२१

All the Heads of Department in Civil Audit Offices of IA&AD
(As per Mailing List)

Subject: Filling up the posts of Assistant Supervisor on deputation basis, under the cadre control of O/o Principal Director of Audit, Industry & Corporate Affairs, New Delhi

Sir/Madam,

Applications are invited through proper channel for filling up **10** vacancies in the cadre of **Assistant Supervisor** (pay level 7 of the pay matrix) in this office on deputation basis from the officials holding analogous posts in their parent IA&AD offices, on the following terms and conditions:

1. The deputation will be initially for a period of one year extendable on annual basis subject to administrative convenience.
2. The official may be repatriated to his/her parent office at any time as per administrative convenience.
3. The age of willing officials should not exceed 56 years as on the closing date of application.
4. The deputation will be subject to the recruitment rules in force.
5. The official on deputation will be entitled for deputation allowance as applicable in accordance with the relevant instructions of DOPT as amended from time to time.
6. Selection of the candidates for deputation will be decided by the Competent Authority of this office. The selected candidates shall be liable to be posted to any office under cadre control of this office i.e. O/o the Director General of Audit, Environment & Scientific Departments New Delhi, O/o the Director General of Audit Energy, New Delhi (civil cadre only) and O/o Principal Director of Audit Infrastructure New Delhi (Civil Cadre only).
7. The candidate, once selected for the post, will not be allowed to withdraw their candidature subsequently.

Applications of the willing candidates, who fulfils the criteria, along with their Bio-Data in the prescribed proforma (enclosed), through proper channel, should reach this office on or before **30.07.2021**. While forwarding the applications, following documents/certificates must be furnished:

a. Certificate to the effect that:

1. The particulars given by the applicant in the bio-data are correct.
2. No vigilance/disciplinary case is pending against the applicant.
3. In case of selection, the applicant will be relieved for taking up his/her assignment.

b. Attested copies of APARs of the applicant for the last 05 years.

This issues with the approval of Principal Director.

Enclosures: as stated above.

भवदीय,

उप-निदेशक (प्रशासन.)

PROFORMA

1.	Name of the Office	
2.	Name of applicant	
3.	Designation	
4.	Date of appointment in the present cadre	
5.	Status of the probation (cleared/ not cleared)	
6.	Educational qualification	
7.	Contact Number	
8.	Official e-mail ID	
9.	Permanent Address	
10.	Temporary Address	
11.	Name of Parent Office	
12.	Pay Level with Grade Pay	
13.	Any other Qualification	
14.	Details of experience/work experience	

Signature of the applicant

Place:

Date: