

OFFICE OF THE DIRECTOR OF ACCOUNTS  
CABINET SECRETARIAT  
ROOM NO.1001, B-1 WING,  
PT.DEENDAYAL ANTYODAYA BHAWAN,  
CGO COMPLEX, LODHI ROAD  
NEW DELHI-110003

Admn/Dep./55/Vol.VI/382

Dated 11.06.21

To

The Office of the Accountant General (Audit) - II,  
Maharashtra,  
Nagpur 440001.

Sir,

The Office of the Director of Accounts, Cabinet Secretariat intends to fill up some posts of **Auditor on deputation-cum-absorption basis**. The eligibility for the post is as per details given below:

Name of the post	Pay Matrix	Duties of the post	Eligibility
Auditor	Level 5 of Pay Matrix	Scrutiny & passing of Bills, processing of pension cases, Authorisation of Pay & Allowances, Audit of Units and other miscellaneous administrative jobs.	By deputation-cum-absorption from amongst personnel under the Central Government or State Government or Autonomous bodies which are fully funded by the Central Government or State Government: (i) holding the analogous post on regular basis in the parent cadre; or (ii) with five years regular service in the Level 4 of the Pay Matrix or equivalent grade in the parent cadre; and (iii) Bachelor's degree from a recognized University;

2. The office of Director of Accounts is experiencing acute shortage of staff in the Auditor level. It is therefore requested that the requirement may please be arranged to be widely circulated in your office to broad base the response. The selected candidates will be first taken on deputation basis and based on their performance will be considered for absorption.

3. The applications in the prescribed proforma (copy enclosed) alongwith copies of APARs for the last five years & Vigilance Clearance Certificate of the willing officials may please be sent to this office at an early date.

This issues with the approval of Director of Accounts, Cabinet Secretariat.

Encl: As above

Yours faithfully,

(V. SUDHIR)

DEPUTY DIRECTOR OF ACCOUNTS

Sh. Bagde  
21/6/21

0/38  
22/06/2021