

No.AG(Audit)II/Admn-IV/7-323/21-22/10

Dated:17.06.2021.

CIRCULAR

<u>Sub</u>: 'Award Scheme' for suggestions-Reg.

Under the existing award Scheme, the suggestions made by staff Members for improvement in audit, accounting and House-keeping procedures which contribute to economy, lesser paper work, reduced travel, procedural improvements etc. are eligible for Cash Awards.

The suggestions will be scrutinized by an Evaluation Committee and the suggestions found worthwhile would be forwarded to Headquarters for further evaluation and onward transmission to Department of Administrative Reforms and Public Grievances.

The members of this office willing to give suggestions for the above mentioned Award Scheme may give them in writing to Administration section before $\underline{30\text{-}06\text{-}2021}$. Also advantages of e-office may be projected in the suggestions.

(Vide Orders of Sr. Dy. Accountant General /Admn.)

Senior Audit Office Admn.

Copy to

- All Group Officers.
- 2. All Branch Officers.
- 3. Notice Boards
- 4. All sections
- 5. File