

**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT-II)
ODISHA, BHUBANESWAR**

CIRCULAR

Sub: Preventive measures to contain the spread of COVID-19-Attendance of Central Government officials regarding

The Special Relief Commissioner, Government of Odisha, vide order No. 3262/R&DM(DM) dated 16 June 2021 notified that all Central Government Offices to operate as per Government of India Guidelines. The State Government has notified in this order that all Government servants at the level of Under Secretary and above to attend office on all working days. As regards Government servants of the level below Under Secretaries, 50% of such officials shall attend office on any working day and the remaining 50% shall work from home.

In view of the said order, the undersigned is directed to state that this office shall function with 50 per cent of staff strength [Groups: A(Non-IA&AS), B & C] with effect from 17.06.2021 till further order, on daily roster basis as decided by the respective Group Officers, under intimation to Administration section. All other officers/staff should work from home as per the assignments allotted, during this period. The officers/staff are also requested to be available on telephone and electronic means of communication at all times. Further, the officers/staff shall follow staggered timings to avoid over-crowding in offices i.e. from 9 am to 5.30 pm and from 9.30 am to 6pm.

All other instructions/circulars to contain spread of COVID-19 issued by the State Government/Headquarters Office are to be followed scrupulously.

Sd/-
Deputy Accountant General (Admn)

Memo No. Admn(Au-II)/1-55(Vol-I)/2021-22/177

Date: 17 June 2021

Copy forwarded for information to Director General (ER), O/o the CAG of India, Pocket-9, Deen Dayal Upadhyay Marg, New Delhi-110124.

Sd/-
Deputy Accountant General (Admn)

Memo No. Admn(Au-II)/1-55(Vol-I)/2021-22/178

Date: 17 June 2021

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Sd/-

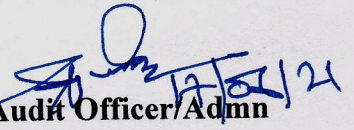
Deputy Accountant General (Admn)

Memo No. Admn(Au-II)/1-55(Vol-I)/2021-22/179

Date: 17 June 2021

Forwarded for information and necessary action to:

1. Secretary to Pr. AG (Au-II), Odisha, Bhubaneswar
2. DAG(AMG-I & AMG-III)/ DAG(AMG-II) Puri,
3. B.O I/c OE/ OM/ Hindi Cell/ Training & Exam/ AMG-I/AMG-II/AMG-III / ECPA / EDP/Report(Civil/AMG-II/PSU)/TSC
4. B.O I/c Hindi Cell with a request to translate the order in Hindi
5. Notice Board/Spare copy.


Sr. Audit Officer/Admn