

5018/20 - 4

**OFFICE OF THE ACCOUNTANT GENERAL (AUDIT-I), RAJASTHAN, JAIPUR**  
**OFFICE OF THE ACCOUNTANT GENERAL (AUDIT-II), RAJASTHAN, JAIPUR**  
**OFFICE OF THE PRINCIPAL DIRECTOR OF AUDIT (CENTRAL),**  
**AHEMDABAD, BRANCH OFFICE RAJASTHAN, JAIPUR**

No: Admn.1/Au-I/Covid-19/N-12-N-18/2021-22/

Date: 01-06-2021

**OFFICE ORDER**

The Government of Rajasthan has declared "*Three-Tier – Jan Anushasan Modified Lockdown*" in the State from 02 June 2021 (05:00 AM) in continuation of their order dated 23-05-2021 for effective control and to contain the spread of novel coronavirus (COVID-19). In order to cooperate with State Government orders, following instructions are issued in continuation of this Office's order dated 24-05-2021: -

1. The Group officers and Senior Audit Officers posted at Headquarters will attend office on daily basis. All Asstt. Audit Officers (including Ad-hoc Asstt. Audit Officers) posted at Headquarters will attend office on daily basis in following two shifts upto 06-06-2021:-
  - (i) Morning 09:30 AM to Afternoon 12:30 PM
  - (ii) Afternoon 01:00 PM to 04:00 PMThereafter, all Asstt. Audit Officers (including Ad-hoc Asstt. Audit Officers) posted at Headquarters will attend office full time on daily basis from 07-06-2021.
2. All the wings in the O/o the Accountant General (Audit-I), Rajasthan, Jaipur, O/o the Accountant General (Audit-II), Rajasthan, Jaipur, and O/o the Pr. Director of Audit (Central), Branch Office, Rajasthan, Jaipur would operate with maximum 25% staff every day on rotation basis who will attend office as per requirements determined by the Group officers up to 06-06-2021 and thereafter 50% from 07-06-2021. Office timing will be 9.30 AM to 4 PM. Remaining officials are directed to work from home. The security, safety and outsourcing staff will attend office on need basis as determined by Administration. The field audit will remain postponed till further orders.
3. Permission to leave headquarter would not be allowed except in special circumstances/emergency situation assessed and permitted by Group Officer of concerned wing.
4. All employees are advised to get themselves vaccinated including family members who have attained the age of 18 years and above so as to effectively contain the spread of COVID-19. They are further advised to continue to follow covid appropriate behavior, even after vaccination, particularly, frequent washing of hands/sanitization, maintenance of social distancing and putting on of mask etc.
5. All other instructions issued vide office orders dated 01-05-2021, 09-05-2021 and 24-05-2021 would remain in existence for strict compliance.

This issues with the approval of Accountant General (Audit-I) & Accountant General (Audit-II).

Sd/-  
**Dy. Accountant General/Admin.**

D-30,31,32

No: Admn.I/Audit-I/Covid-19/N-12-N-18/2021-22/ TR-I/3834 Date: 01-06-2021

Copy forwarded for information and necessary action:

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1. Secretary to PAG (A&E), Raj, Jaipur
2. Secretary to Accountant General (Audit-I), Rajasthan, Jaipur
3. Secretary to Accountant General (Audit-II), Rajasthan, Jaipur
4. Director /CRA-II, O/o the Pr. Director of Audit (Central) B.O. Rajasthan, Jaipur
5. All Group Officers
6. SAO, Administration /RTI, Jaipur
7. SAO, Administration /i-CED, Jaipur
8. SAO, Administration, O/o the Principal Director, NWR Audit, Jaipur
9. All Branch Officers
10. All Sections
11. Office Order File
12. Notice Board (Audit-I, Audit-II and CRA)



**Sr. Audit Officer/Admn.I**