

**OFFICE OF THE ACCOUNTANT GENERAL, (AUDIT-I)
ODISHA, BHUBANESWAR.**

C I R C U L A R

In view of the impending cyclone “YAAS” due to landfall in Odisha coast on 26.05.2021, it is requested that the caretaker of all the three Offices may be instructed properly to close all the doors and windows (including the roof) of the entire Office building and all the electrical and electronic appliances inside the office complex may be properly shut down before leaving the Office. All section heads should ensure this.

This issues with the approval of DAG (Admn-Cum-Estate Officer).

Sd/-
Sr. Audit Officer/OM-I

No.OM--I(Audit-I)2021-22/02/37/32

Date: 21.05.2021

Copy to:-

1. Secy. To Pr. AG (Audit-II), AG (Audit-I) & AG (Audit-I)
2. PA to DAG (Admn), O/o the AG(A&E)
3. PA to Sr.DAG (Admn), O/o the PAG(Audit-II)
4. PA to Dy Director (CRA), Bhubaneswar
5. All Group Officer(Audit-I),O/o the AG(AU-I)
6. Sr. AO/Welfare (Auidt-I)
7. Sr. AO/Welfare Officer(A&E),O/o the AG(A&E)
8. B.O/Record , O/o the PAG(A&E)
9. B.O/OM-I, O/o the PAG(E&RSA)
10. B.O/Record, O/o the Dy Director (CRA), Bhubaneswar
11. Sri. Pramod Moharana,Caretaker,
O/o the A.G (Audit-I)
12. Sri.Niranjana Nanda,Caretaker,
O/o the AG (A&E)
13. I/c Caretaker,O/o the PAG (Audit-II)

Sd/-
Sr. Audit Officer/OM-I

OFFICE OF THE ACCOUNTANT GENERAL, (AUDIT-I)
ODISHA, BHUBANESWAR.

ADVISORY IN VIEW OF CYLCONE “YAAS”

Hurricane-force winds Cyclone “YAAS’ and heavy rainfall expected along the Bay of Bengal Coast and offshore. As per report of IMD, it is very likely to move north-northwestwards and cross Odisha Coast between Paradip and Sagar Deep, during 26 May afternoon with maximum sustained wind speed of 155-165 Kmph gusting to 180 Kmph. The Estate Cell of this office is co-ordinating with CPWD in this regard as an alternative measure for emergency. Further, the concerned Administrative section of all the four offices will ensure the storage of drinking water/normal water in office for emergency. In addition to the above, all the staffs are requested to follow the following advisory during the disaster period:-

- (a) Ask people to IGNORE rumors and STAY CALM and not to be panic before the cyclone,
- (b) KEEP their mobile phones CHARGED to ensure connectivity; use SMS,
- (c) LISTEN to radio, watch TV, read newspapers for weather updates,
- (d) Prepare an EMERGENCY KIT with essential items for safety and survival,
- (e) People SHOULD NOT leave sharp objects loose,
- (f) Cattle and animals should also be UNTIED to ensure their safety,
- (g) While, during and after the cyclone, people have been advised to:
 - SWITCH OFF electrical mains
 - Drink BOILED AND CHLORINATED water
 - AVOID entering into damaged houses during and after the cyclone,
- (h) Avoid riding of Vehicles, cycle etc., during the entire cyclone period and stay in a safe place and also advise your family members regarding safety measures.

It is also requested that this may be widely circulated among the staffs.

Sd/-
DAG/Admn-Cum-Estate Officer

No. OM-I(Audit-I)/2021-22/02/37/33

Date: 24.05.2021

Copy forwarded to for information and necessary action:-

1. Secy to Pr.AG (Audit-II)/AG(Audit – I)/AG (A&E)
2. PA to DAG (Admn), O/o the PAG(Audit-II)

3. PA to DAG (Admn), O/o the PAG(Audit – I/A&E)
4. PA to Dy Director (CRA), Bhubaneswar
5. All Group Officer (Audit-I),O/o the AG(Audit-I)
6. Sr. AO/Welfare (Audit-I)
7. Sr. AO/Welfare(A&E),
8. BO/Estate Cell
9. B.O/Record-I , O/o the AG(A&E)
10. B.O/OM-I, O/o the PAG(Audit-II)
11. B.O/Record, O/o the Dy Director (CRA), Bhubaneswar
12. Notice Board

Sd/-
Sr. Audit Officer/OM-I