



OFFICE OF THE ACCOUNTANT GENERAL (AUDIT) - I  
ODISHA: BHUBANESWAR

CIRCULAR

**Sub: Preventive measures to contain spread of COVID19.**

In view of rapid spike in COVID19 cases in the State, as a precautionary measure, the competent authority has ordered that the Office shall function with 50 per cent of staff strength (Groups: A-non-IAAS, B & C) during the month of April 2021 i.e., from 16.04.2021 to 30.04.2021, on daily roster basis as decided by the respective Group Officers, under intimation to Administration (Audit I) Section. Further, field audit parties presently in Headquarters or whose tour programmes are not under active consideration, may work from home as per the assignments allotted, during this period. They may attend as required by the concerned Group. All personnel are requested to be available on telephone and electronic means of communication during duty hours.

All other instructions/circulars to contain spread of COVID19 issued by the State Government / Headquarters Office are to be followed scrupulously.

Sd/-

**Sr. Deputy Accountant General/ Admn. (Audit I)**

**Memo No. AG (Audit-I)/Admn./Gen/OC/2021-22/53**

**Date: 15.04.2021**

1. Secretary to Accountant General (Au-I), Odisha, Bhubaneswar.
2. Secretary to Pr. Accountant General (Au-II), Odisha, Bhubaneswar.
3. Secretary to Accountant General (A&E), Odisha, Bhubaneswar
4. Sr. DAG/DAG (AMG-I/ AMG-II/ AMG-III/ AMG-IV/ AMG-V) of Office of the Accountant General (Audit)-I, Odisha, Bhubaneswar.
5. DAG/Admn. (Audit II), Office of the Pr. Accountant General (Audit) - II, Odisha, Bhubaneswar.
6. DD (CRA), O/o PDA (Central), Hyderabad, Branch Office, Odisha, Bhubaneswar.
7. DAG/Admn., Office of the Accountant General (A&E), Odisha, Bhubaneswar.
8. Branch Officers: AMG I, AMG II, AMG III, AMG IV, AMG V/Welfare/ OM/OE/T&E/Estate/Hindi Cell/Conf. Cell/Legal Cell/ITA/Report & ECPA/Report (PAC) of O/o the AG (Audit I), Odisha, for circulation and strict observance.
9. Branch Officer/Admn., O/o the Pr. AG (Audit II), Odisha, Bhubaneswar.
10. Branch Officer/Admn., O/o the AG (A&E), Odisha, Bhubaneswar.
11. Branch Officer/Admn., DD (CRA), O/o PDA (Central), Hyderabad, Branch Office, Odisha, Bhubaneswar.
12. Branch Officer/ Hindi Cell with a request to translate the order into Hindi.
13. AAO/DA&RC kindly upload the Circular in Office website.
14. Notice Board/Spare copy.

*S. K. Panda*  
15/04/2021

**Sr. Audit Officer/ Admn. (Audit I)**