



OFFICE OF THE ACCOUNTANT GENERAL (AUDIT) - I
ODISHA: BHUBANESWAR.

No. Admn (Audit I)/Genl./OC/2020-21/49.

Dated: 15.04.2021

CIRCULAR

Sub: Precautionary measure to contain spread of COVID19.

It has been noticed that the Officials listed below have been tested positive for COVID19 recently.

Sl. No.	Name of the Officer/Official (S/Shri)	Designation	Section in which working
1.	Priyadarsan Kanungo	Sr. AO	AMG V
2.	Aniket Kumar	AAO	AMG III
3.	Ganagaram Moharana	AAO	AMG I
4.	K.C. Karua	Asst. Supervisor	Confidential Cell
5.	G. Appanna	Sr. Auditor	AMG I
6.	Ms. Preeti Chanda	Sr. Auditor	AMG III
7.	Kisan Chakraborty	Sr. Auditor	AMG IV
8.	Asish Ranjan	DEO	Steno to DAG/AMG I

In view of above, the undersigned is directed to issue the following instructions:

- (i) They are directed to strictly adhere to the advice of health authorities and follow the COVID19 protocols issued by the local authorities from time to time. They shall attend office only after testing negative on the basis of medical certification.
- (ii) In terms of Guidelines for Contact Tracing of COVID19 cases, the high risk contacts (Annexure I) are required to undergo quarantine at home or designated facility for 14 days from the date from which they came in close contact with respect COVID19 positive detected and closely monitor their health and undergo testing as per ICMR protocol.
- (iii) The low risk contacts (Annexure II) continue working and closely monitor their health for next 14 days. If they develop symptoms, they should go for COVID19 testing and attend office only after testing negative.
- (iv) Both high and low risk contacts may intimate their status of health immediately to the controlling authorities from time to time.
- (v) Officers/Officials (not listed in the Annexures) coming proximity with the aforementioned COVID19 positive Officers, should report immediately to their respective controlling authorities.
- (vi) As a precautionary measure to contain spread of COVID 19, officials are requested to restrict movement in common areas such as corridors etc., and

use office intercom facility to the extent possible and visit Sections only if there is urgency.

- (vii) All the Officers/Officials are requested to follow COVID appropriate behaviour such as; frequent hand washing/ use of alcohol based sanitizer, maintaining social distancing, avoiding congregations and wearing masks etc.
- (viii) Priority group officials (45 years and above) are encouraged to get vaccinated against COVID19 in the ongoing vaccination drive launched by the Government of India.
- (ix) All other instructions/circulars to contain spread of COVID19 issued by the State Government / Headquarters Office from time to time are to be followed scrupulously.

Sd/-

Sr. Audit Officer/Admn. (Audit I)

Memo No. Admn (Audit I)/Genl./OC/2020-21/ 50

Dated: 15.04.2021

Copy for information and necessary action forwarded to Sr. Audit Officer/Welfare, O/o the Accountant General (Audit I), Odisha, Bhubaneswar, with a request to liaison with the Officers/officials and extend necessary cooperation.

Sd/-

Sr. Audit Officer/Admn. (Audit I)

Memo No. Admn (Audit I)/Genl./OC/2020-21/ 51

Dated: 15.04.2021

Copy for information and necessary action forwarded to Sr. Audit Officer/OM, O/o the Accountant General (Audit I), Odisha, Bhubaneswar, **with a request to take immediate steps for cleaning and regular disinfection (using 1% sodium hypochlorite) of frequently touched surfaces (doorknobs, elevator buttons, handrails, benches washroom fixtures etc.) in office premises and in common areas at least twice a day, entry to visitors may be restricted with proper permission/screening etc.**

Sd/-

Sr. Audit Officer/Admn. (Audit I)

Memo No. Admn (Audit I)/Genl./OC/2020-21/ 52

Dated: 15.04.2021

Copy for information and necessary action forwarded to:

1. Secretary to Accountant General (A&E), Odisha, Bhubaneswar.
2. Secretary to Accountant General (Au-I), Odisha, Bhubaneswar.
3. Secretary to Principal Accountant General (Au-II), Odisha, Bhubaneswar.
4. Sr. DAG/DAG (AMG-I/ AMG-II/ AMG-III/ AMG-IV/ AMG-V) of Office of the Accountant General (Audit)-I, Odisha, Bhubaneswar.

5. DAG/Admn. (Audit II), Office of the Pr. Accountant General (Audit) - II, Odisha, Bhubaneswar.
6. DD (CRA), O/o the PD (Central), Branch Office, Bhubaneswar.
7. Sr. Audit Officer/ Welfare (Audit I).
8. Branch Officers: OE/T&E/Estate/Hindi Cell/Conf. Cell/Legal Cell/ITA/Report & ECPA/Report (PAC) of O/o the AG (Audit I), Odisha, for circulation and strict observance.
9. Branch Officer/Admn., O/o the Pr. AG (Audit II), Odisha, Bhubaneswar.
10. Branch Officer/Admn., O/o the AG (A&E), Odisha, Bhubaneswar.
11. Branch Officer/Admn., O/o the DD (CRA), Branch Office, Odisha, Bhubaneswar.
12. Branch Officer/ Hindi Cell with a request to translate the order into Hindi.
13. AAO/DA&RC kindly upload the Circular in Office website.
14. Notice Board/Spare copy.

S. Panda
15/04/2021

Sr. Audit Officer/ Admn. (Audit I)