



OFFICE OF THE Pr. ACCOUNTANT GENERAL (A&E), WEST BENGAL
TREASURY BUILDINGS, KOLKATA-700 001

No. PAGAEWB/03/57/WM/Q-124(XX)/Part/Panel/2021-2022/01

Date. 01.04.2021

CIRCULAR

Application as per enclosed proforma are invited from the Sr. divisional Accounts Officer, Divisional Accounts Officer, Grade-I and Divisional Accounts Officer Grade-II who are willing to be empanelled for deputation for the year 2021-2022 to HRBC located in Kolkata as per rules applicable to Central Government Employees. The applicants shall fulfil the under mentioned criteria:

1. The officials should have rendered more than 5 (five) years service in Divisional Accountant cadre.
2. The Divisional Accounts Officers who have completed his/her deputation tenure within last 2 years need not apply.

It is brought to the attention of the officials that:-

- a) Applications should be unconditional.
- b) Deputation assignments are at Kolkata as indicated above.
- c) Application once submitted is final and unalterable; the official who declines to go on deputation at HRBC after expressing his/her willingness will be debarred from further deputation for a period of one year.

Applications completed in all respect duly forwarded through proper channel should reach to this office within 15.04.2021 positively.

Sd/-

Sr. Accounts Officer (WM)

No. PAGAEWB/03/57/WM/Q-124(XX)/Part/Panel/2021-2022/09-11

Date. 01.04.2021

Copy forwarded to:

1. ITSC Section for uploading in the office website.
2. Deputation Seat.
3. Notice Board.


Sr. Accounts Officer (WM)

PROFORMA

- 1) Full name in block letters:
- 2) Designation:
- 3) Date of birth:
- 4) Educational qualifications:
- 5) Date of appointment as Divisional Accountant:
- 6) Present post and date of appointment thereto:
- 7) Present pay in the Pay Matrix in the 7th CPC:
- 8) Divisions in which served alongwith tenure for last ten years:

Sl. no.	Period	Name of the Division

- 9) Details of previous deputation, if any:
- 10) Residential address:
- 11) Telephone no. & e-mail ID:
- 12) Remarks, if any:
- 13) Signature of the applicant: