



OFFICE OF THE ACCOUNTANT GENERAL (AUDIT) - I
ODISHA: BHUBANESWAR

CIRCULAR

Sub: Preventive measures to contain spread of COVID19.

The General Administration and Public Grievance Department, Government of Odisha, vide order No. GAD-COOD-MISC-0001-2018-29555 Dated 30.12.2020 notified that the Departments of State Government and Sub-ordinate Offices in Bhubaneswar and Cuttack shall function with 75 per cent strength of employees (including Group A Officers) during the month of January 2021. All State Government Offices throughout the State will remain closed on Saturdays.

In view of the order of the State Government, the undersigned is directed to state that this Office shall function with 75 per cent of staff strength (Groups: A, B & C) during the month of January 2021 i.e., from 01.01.2021 to 31.01.2021, on daily roster basis as decided by the respective Group Officers, under intimation to Administration (Audit I) Section. All other Officers/Staff who are not assigned roster should work from home as per the assignments allotted, during this period, but should not leave Headquarters without permission. The Officers/staff are also requested to be available on telephone and electronic means of communication at all times.

All other instructions/circulars to contain spread of COVID19 issued by the State Government / Headquarters Office are to be followed scrupulously.

Sd/-

Deputy Accountant General (Admn.)

Memo No. Admn (Audit I)/Gen/OC/1007

Date: 05 January 2021

Copy forwarded for information and necessary action to:

1. Secretary to Accountant General (Audit I), Odisha, Bhubaneswar
2. Secretary to Accountant General (Audit II), Odisha, Bhubaneswar
3. Secretary to Pr. Accountant General (A&E), Odisha, Bhubaneswar
4. Sr. DAG/DAGs: AMG I/ AMG II/ AMG III/ AMG IV/ AMG V of Office the Accountant General (Audit I), Odisha, Bhubaneswar
5. Branch Officers: Vigilance/ Estate Cell/ Hindi Cell/ OM I&OM II/ Trg. & Exam/ Confidential Cell/ AMG I/ AMG II/ AMG III/ AMG IV/ AMG V/ FAW/Report (PAC)/ Report & ECPA/ITA of Accountant General (Audit I), Odisha, Bhubaneswar.
6. Sr. Audit Officer/Welfare, O/o the Accountant General (Audit I), Odisha; with a request to liaison with the Officers/officials and extend necessary cooperation.
7. AAO/DA&RC with a request to upload the Headquarters instructions in Office-intranet.
8. Notice Board/ Guard File.

Sd/-
05/01/2021

Sr. Audit Officer/Admn. (Audit I)

Rajesh DEO

05/01/21