

कार्यालय प्रधान महालेखाकार ( लेखा व हकदारी )  
हिमाचल प्रदेश, शिमला-171 003  
**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E)**  
**HIMACHAL PRADESH, SHIMLA-171003**  
दूरभाष 0177-2652612-19 फ़ैक्स 0177-2651743


No. Admn./H-7/Promo./Supervisor/2020-21/2283-87

Dated:- 25-11-2020

Subject:- Promotion to the post of Asstt. Supervisors/Supervisors, subsequent to re-structuring of Group 'B' & 'C' main cadres – regarding.

A copy of Headquarters' Office circular no.52-Staff Wing/2020 issued under letter no.649-Staff (Appt.)/210-2020 dated 10-11-2020 on the above mentioned subject is forwarded through email for information and necessary action to the following:-

1. Private Secretary to the Pr. Accountant General (A&E), H.P. Shimla.
2. Personal Assistant to the Deputy Accountant General (Admn., Funds & Pen.).
3. Personal Assistant to the Deputy Accountant General (A/C's & VLC).
4. All the Sr. Accounts Officers/Asstt. Accounts Officers in A&E office.
5. All the Sr. Accountants in A&E office.

  
Sr. Accounts Officer  
(Admn.)



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भारत के नियंत्रक एवं महालेखापरीक्षक का कार्यालय  
9, दीन दयाल उपाध्याय मार्ग, नई दिल्ली - 110 124  
OFFICE OF THE  
COMPTROLLER & AUDITOR GENERAL OF INDIA  
9, Deendayal Upadhyaya Marg, New Delhi-110 124

दिनांक / DATE \_\_\_\_\_

Circular No. 52 -Staff Wing/2020  
No. 649 -Staff (Appt.)/21.0.-2020

10 November 2020

To

All the cadre controlling Auditory in IA &AD  
{for Group 'B' (Non-gazetted) and Group 'C' cadres}

Subject: Promotion to the post of Asstt. Supervisors/Supervisors, subsequent to re-structuring of  
Group 'B' & 'C' main cadres - regarding

Sir/Madam,

Subsequent to notification of circular dated 29.10.2020 regarding creation of the posts of  
Asstt. Supervisor and revised sanctioned strength in Auditor/Accountant, Sr. Auditor /Sr. Accountant  
and Supervisor (Accounts /Audit), various doubts are being raised by field offices regarding  
promotion to Asstt. Supervisor/Supervisor cadres.

2. Clarifications on Frequently Asked Questions (FAQs) is enclosed as Annexure for  
information and guidance.

Yours faithfully,

(V S Venkatanathan)

Asstt. Comptroller & Auditor General (N)

Enclosure: As above.

DAG Sectt. (Admn)  
Diary No. 280  
Signature with Date

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12/11/20

दूर भा० / Phone : 23509600

फैक्स / Fax : 91-11-23234014

www.cag.gov.in

DAG(A)  
Sr Ao (Admn)

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13/11/2020

य महालेखाकार (ले० व ह०) सचिवालय,  
आयरी नं० 330  
दिनांक : 12/11/20  
हस्ताक्षर :



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Annequire to Circular No. 52 -Staff Wing/2020  
No. 649 -Staff (Appt.)/2020

**Frequently Asked Questions (FAQs) on promotion to Asstt. Supervisor (Accounts & Audit)  
/Supervisor (Accounts & Audit)**

Sl. No.	Point of doubt	Clarification
1.	Whether creation of the post of Asstt. Supervisors and Supervisors, based on the revised SS of the cadres will be with immediate effect or w.e.f 01.01.2021.	May refer to para 7 of Hqrs. circular No. 43-Staff (App.-I)/2020 issued under letter No. 1201-Staff (App.I)/13-2019 dated 15.10.2020 regarding cadre re-structuring of Group 'B' & 'C' Main cadres - creation of posts of Asst. supervisor in Level 7 of Pay Matrix. The revised Sanctioned strength of the posts of Auditor/Accountant, Sr. Auditor /Sr. Accountant, Asstt. Supervisor & Supervisor will come into effect from 01.01.2021.
2.	Can supplementary panel be dawn to consider promotion of eligible officials during the remaining part of the panel year 2020 to the cadre of Supervisor based on the revised sanctioned strength as communicated letter dt:29.10.2020.	No. The revised SS of Auditor/Accountant, Sr. Auditor/Sr. Accountant, Asstt. Supervisor & Supervisor will come into effect from 01 January 2021.
3.	Consequent to creation of new post i.e. Asst. Supervisor, Senior Auditor has become the feeder cadre for both the Asst. Supervisor and Supervisor posts. Whether two promoted posts can have single feeder cadre.  Further, Sr. Auditors with five years of regular service are eligible for promotion as Asst. Supervisor (Level -7). Whereas, Sr. Auditors with three years of regular service are eligible for promotion as Supervisor (Level -8). Therefore, there is need for revision of recruitment rules to the post of Supervisor.	May refer to Hqrs. circular dated 09.11.2020 regarding relaxation in RRs to the post of Supervisor.
4.	A senior Auditor on successful passing of exam is promoted as Asst. Supervisor in Panel year 2021. Simultaneously, his name is also included in eligible candidates for promotion to the cadre of Supervisor	Same as at Sl. No. 3 above.

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*[Signature]*  
10/11/2020



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	in Panel year 2021 itself. Since senior auditor is the feeder cadre, should his name be included in both the panels? Which promotion should be offered to him?	
5.	If a Sr. Auditor/Sr. Accountant is promoted as Asstt. Supervisor on 01.01.2021, be eligible for promotion as Supervisor immediately on vacancy in that cadre i.e. within a couple of months.	Same as at Sl. No. 3 above.
6.	Whether the eligible Sr. Auditors/Sr. Accountants can be promoted directly to the cadre of Supervisor on 01.01.2021, without training being imparted.	For promotion to Supervisor cadre., RRs to the post of Supervisor, as amended through Hqrs. circular dated 09.11.2020 will apply. For being considered for promotion to Asstt. Supervisor, training is mandatory.
7.	Whether all the eligible Sr. Auditors should be nominated for mandatory training for Promotion to the cadre of Asst. Supervisor. Or Applications may be called for requesting their willingness/unwillingness for promotion as Asst. Supervisor/Supervisor before nominating them for training.	For being considered for promotion to Asstt. Supervisor, training is mandatory. Officials unwilling/not having undergone training will not be eligible to be considered for promotion to the cadres or further financial upgradation under MACPS,
8.	In case of refusal of promotion to Asstt. Supervisor by an official, whether such officials will be eligible for promotion to the post of Supervisor.	No. In case of refusal of promotion, appropriate action may be taken in terms of extant provisions.
9.	In the eligibility criteria, it was mentioned that Sr. Auditors/Sr. Accountants in Level-6 with five years of regular service are eligible for promotion to the cadre of Asst. Supervisor. Whether Sr. Auditors/Sr. Accountants in Level-7 are ineligible for nomination of training and in turn promotion to Asst. Supervisor.	The Sr. Auditors/Sr. Accountants are in pay level 6. Placing them in pay level 7 owing to financial upgradation under MACPS does not change their status.
10.	Are Auditors/Accountants in Level-6 eligible for promotion to Asst. Supervisor post	Auditors/Accounts are in pay level 5. Placing them in pay level 6 owing to financial upgradation under MACPS does not change their status. Therefore, they are not eligible to be considered for promotion to the post of Asstt. Supervisor.

*Pr. Jant*  
10/11/2020



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11.	Based on the existing Recruitment rules for the post of Supervisor, whether supplementary panel can be drawn against the unforeseen vacancies during the remaining part of the panel year 2020.  Can the existing panel continue to be operated against the upcoming vacancy during the remaining part of the panel year 2020.	Yes. However, the current panel year will only consider the pre-revised sanctioned strength.
12.	Who will be the Appointing authority/cadre controlling authority for the post of Asstt. Supervisor.	The respective cadre controlling authority for Group 'B' (non-gazetted)
13.	What will be the composition of DPC for the post of Asstt. Supervisor.	(i) Cadre controller –Chairperson; (ii) Sr. DAG/DAG or equivalent-Member; and (iii) Director or Deputy Director or equivalent - Member
14.	Whether the composition of DPC for the post of Supervisor would be as prescribed in the existing RRs for the post of Supervisors.	Yes.
15.	Whether the operation of additional post of Supervisor i.e 6% of the sanctioned strength of AAOs cadre in the deficit offices, taking total strength of 10 post of regular sanctioned strength of AAO would now not be applicable.	The existing system of computation of sanctioned strength for the post of Supervisor will be dispensed w.e.f 01.01.2021, the revised sanctioned strength for the post of Supervisor will be as communicated vide Hqrs. letter dated 29.10.2020.
16.	Whether the excess person in the Sr. Auditor/Sr. Accountant and Supervisor are to be accommodated by creation of equal number of supernumerary posts with the approval of Hqrs. Office	The revised sanctioned strength (SS) has been communicated to the offices vide dated 29.10.2020. Excess PIP beyond the revised SS would be considered as interim SS till the PIP reaches the level of SS through natural attrition. Approval for operation of such interim SS is to be obtained every year after adjusting natural attrition.
17.	Will the revised sanctioned strength of Supervisors, based on the redistribution of Auditor/Sr. Auditor or Accountant/Sr. Accountant sanctioned strength, lead to increase in the existing strength of AAOs.	There is no change in the existing cadre strength of AAOs till further orders.
18.	Whether a new roster is to drawn for the cadres.	May refer Annexure –I to DoPT O.M. No. 36012/2/96-Estt.(Res.), dated 02.07.1997

*R. J. J.*  
10/11/2020