

**OFFICE OF THE ACCOUNTANT GENERAL (AUDIT I)
ODISHA: BHUBANESWAR**

OOO No :293

Date:04.11.2020

Sub: - **Training to AAOs to be empaneled for promotion as Sr. Audit Officer for the panel year 2021**

In partial modification to OOC no 261 dated 19.10.2020, the three weeks' mandatory training programme followed by evaluation test (24.11.2020) will be conducted as per the annexed revised training schedule.

The training schedule common for all the streams will be held from 27.10.2020 to 12.11.2020 and the stream wise training schedule (for Civil Audit Stream) will be held for the officials at Sl no 1 to 8 of above referred OOC from 13.11.2020 to 17.11.2020. The O/o the PD, ECoR, Bhubaneswar may arrange the Stream wise (Railway Audit) training for their candidates only. The other facts of the OOC referred above remain unchanged.

Concerned Branch Officers are requested to intimate the trainees as well as faculties under their control, accordingly.

Sd/-

Deputy Accountant General (Admn)

Memo No. Trg. & Exam-01/20/2020-21/201

Date-04.11.2020

Copy for kind information and necessary action forwarded to:-

- 1 Secy. to AG (Au I) & AG (Au II) Odisha, Bhubaneswar.
- 2 PA to Group Officers (Admn)/AMG I/AMG III/DA&RC, O/o AG (Au I)
- 3 PA to Group Officers (Admn)/AMG I/AMG II/AMG-III, O/o AG (Au II)
- 4 PA to DD/ ECR, Bhubaneswar & PDA, Indian Accounts, Washington
- 5 The Senior Audit Officer (Admn) O/o the PDA, ECR, Bhubaneswar with request to nominate and register the concerned officials of your office in SAI Training. The training module available in SAI training Portal may be referred for guidance.
- 6 BO/Admn./AMG-I/AMG-II/AMG-III/AMG-IV/AM/Rep(M)/Rep(PAC), O/o AG (Au I)
- 7 Branch Officer/Admn/Trg./AMG-I/AMG-II /AMG III, O/o AG (Au II) with request to intimate participants/Faculties under their control.
- 8 Branch Officer/Admn./DD (CRA-Coord.)
- 9 AAO/DA&RC, (Au I) with request to upload it in Office Website.
- 10 Sri Praveen Kumar, AAO/ PDA Washington

Pl. upload
Sri Praveen Kumar
04/11/2020

- 11 Faculties/ participants concerned vide official e mail.
- 12 PAO (Local).
- 13 Notice Board.
- 14 OOC Guard file.

S. Kanta
04/xi/2020
Sr. Audit Officer/Trg & Exam

Revised Training Schedule for AAOs due for promotion to the post of Sr. AO
Week-1

Day	Session I (10.00 AM to 11.15 AM)	Session II (11.30 AM to 12.45 PM)	Session III (02.15 PM to 03.30 PM)	Session IV (03.45 PM to 05.00 PM)
Day 1 (27.10.2020)	Inauguration followed by Ice Breaking (DAG/Admn)	An Overview of role and responsibilities of SAO/AO/AAO (Shri RC Baral, Sr AO/AMG III)	Role Change: Leadership (To be nominated)	Strategic Leadership and competency mapping (To be nominated)
Day 2 (28.10.2020)	Audit Mandate of SAI India (Shri S.K Mall, Sr. AO /Rep)	Style Guide and Guidelines-how to draft an effective audit report (Shri S.K Mall, Sr. AO (Rep))		IFMS and its implementation (PD Das, AAO/AMG III)
Day 3 (29.10.2020)	Gender Sensitization (Ms. Swati Panigrahi, Sr. AO/AMG-II)	Ethics & Governance Thin line between Courtesy & Bribe (S.S Mohapatra, AAO/Legal Cell)	Mandate: Court Judgments and their Impact on Audit (S.S Mohapatra, AAO/Legal Cell)	Management -HR Issues, Staff Associations etc. (Samir Kumar Panda, SrAO/Admn)
Day 4 (02.11.2020)	Disciplinary Issues & RTI Cases (S.S Mohapatra, AAO/Legal Cell)		Handling Administrative Matters-Roster,DPC etc. (Sanatan Naik, AAO/Admn)	Procurement of Goods and Services- GeM Portal (PR Swamy, AAO/ ITA)
Day 5 (3.11.2020)	Using CAATs (Computer Assisted Audit Techniques):IDEA Refresher (Atulya Krishna Pattnaik, AAO/DA&RC)		Data analytics, Visualization and Tableau (PD Das, AAO/AMG III)	

Week-2

Day	Session I (10.00 AM to 11.15 AM)	Session II (11.30 AM to 12.45 PM)	Session III (02.15 PM to 03.30 PM)	Session IV (03.45 PM to 05.00 PM)
Day 1 (4.11.2020)	Overview of wings/branches of IAAD and their mandate (S.K Mall, Sr. AO/Rep)	The International Standards of Supreme Audit Institutions (ISSAI) and Forum for INTOSAI Professional Pronouncements (FIPP) (RK Mahapatra, SrAO/AMG II)		Overview of PFMS & iBEMs (Rohit Kawa, AAO/OE)
Day 2 (5.11.2020)	Compliance Audit (Raj Kishore Mohapatra, Sr. AO/AMG-II)	Overview of PFMS & iBEMs (Rohit Kawa, AAO/OE)	Financial Audit (Ashok Ku. Nanda, Sr. AO/ AMG IV)	Financial Audit (Ashok Ku. Nanda, Sr. AO/ AMG IV)
Day 3 (6.11.2020)	Overview of PPP Audit (KC Das , Sr AO/ AMG II)	<ul style="list-style-type: none"> • Principles of Budgeting • Fund flow among Union & states • Revenue for both Union & States (Ashok Ku. Nanda, Sr. AO/ AMG IV)	<ul style="list-style-type: none"> • Principles of Budgeting • Fund flow among Union & states • Revenue for both Union & States (Ashok Ku. Nanda, Sr. AO/ AMG IV)	Performance Audit (Raj Kishore Mohapatra, Sr. AO/AMG-II)
Day 4 (9.11.2020)	Big Data Management (PD Das, AAO/AMG III)	Big Data Management (PD Das, AAO/AMG III)	Overview of Revenue System -GST(Goods and Services Tax) (PK Jena, AAO/AMG IV)	Overview of Revenue System -GST(Goods and Services Tax) (PK Jena, AAO/AMG IV)
Day 5 (10.11.2020)	Risk based Audit Approach and Use of Sampling in Audit (PD Das, AAO/AMG II)	Audit of Contracts (RC Baral, Sr. AO/AMG-III)	Audit of Public Works Projects (KC Das, Sr AO/AMG I)	Audit of Public Works Projects (KC Das, Sr AO/AMG I)

Week 3

Day	Session-I (10.00 AM to 11.15 AM)	Session-II (11.30 AM to 12.45 PM)	Session-III (02.15 PM to 03.30 PM)	Session-IV (03.45 PM to 05.00 PM)
Day 1 (11.11.2020)	Audit Quality Management Framework (S.K Mall, Sr. AO/Rep)	Role of Audit in relation to cases of fraud & Corruption (RC Baral, Sr. AO/AMG-III)	<ul style="list-style-type: none"> • Professional Drafting • Follow up of Reports (Srimanta Kumar Panda, Sr AO/AMG I) 	<ul style="list-style-type: none"> • Professional Drafting • Follow up of Reports (Srimanta Kumar Panda, Sr AO/AMG I)
Day 2 (12.11.2020)	Audit of extended Public Sector (Kalandi Ch Sahoo, AAO/AMG III)	Audit of extended Public Sector (Kalandi Ch Sahoo, AAO/AMG III)	Effective Interpersonal Skills- Communication Skills and Relationship Skills (Maheswar Sahoo, Sr AO/T&E)	<ul style="list-style-type: none"> • SAO- Prospects and Entitlements • Human resource management • Time Management (Maheswar Sahoo, Sr AO/T&E)
Day 3 (13.11.2020)	Municipal Accounting System (Raj Kishore Mohapatra, Sr. AO/AMG-II)	Municipal Accounting System (Raj Kishore Mohapatra, Sr. AO/AMG-II)	Overview of Revenue Audit- Audit of Direct Taxes (To be nominated)	Overview of Revenue Audit- Audit of Direct Taxes (To be nominated)
Day 4 (16.11.2020)	Audit- Indirect Taxes (To be nominated)	Audit- Indirect Taxes (To be nominated)	Overview of Government Accounts (To be nominated)	Overview of Government Accounts (To be nominated)
Day 5 (17.11.2020)	Model Accounting System for Panchayats (Raj Kishore Mohapatra, Sr. AO/AMG-II)	Case study and Group Discussion on a Para typical of Civil Audit of Expenditure (KC Das, Sr AO/AMG III)	Feedback & Valediction	

S. Panda
04/11/2020

Sr Audit Officer/ Trg & Exam