

**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT)-I
MADHYA PRADESH, GWALIOR**

No./OE-11/Gr. 4/Misc/52

Date:20.07.2020

OFFICE ORDER-

In order to digitize various records of the office of Principal Accountant General (Audit)-I, Madhya Pradesh, Gwalior, a "IT Automation Cell" is hereby formed, which will function in the IS&DAC section under AMG-V group with immediate effect.

The main functions of the cell will be

- (1) Digitization of office library
- (2) Digitization of office inventory
- (3) Digitization of Stationery
- (4) Digitization of visitors pass and
- (5) Digitization of Returns.
- (6) Any other work assigned by higher authorities.

Orders regarding the sanction strength for the above cell will be issued separately.

(This issues with the approval of Principal Accountant General)

--Sd--

**Deputy Accountant General
(Audit Management Group-V)**

No /OE-11/Misc

Date:

Copy forwarded for information and necessary action please:-

1. Secretary to Pr.AG(Audit)-I, M.P., Gwalior
2. Deputy Accountant General/AMG-I
3. Deputy Accountant General/AMG-II
4. Deputy Accountant General/AMG-III
5. Deputy Accountant General/AMG-IV
6. Deputy Accountant General/AMG-V
7. Sr. Audit Officer/Report
8. Sr. Audit Officer/ECPA
9. Sr. Audit Officer/ITA
10. Sr. Audit Officer/Admin.XI
11. Sr. Audit Officer/Admin.XII

12. Sr. Audit Officer/OAD-21
13. Sr. Audit Officer/SS-I(hqrs)
14. Sr. Audit Officer/OAD(M)
15. Sr. Audit Officer/OAD-XI
16. Sr. Audit Officer/IS&DAC for uploading on internet/intranet.
17. Shri Ambuj Kumar Pandey, AAO for works relating to uploading on intranet/internet.
18. Guard File.
19. Welfare Branch
20. Notice Board

Sumit
20/07/2020
Sr. Audit Officer/Admin