

कार्यालय प्रधान महालेखाकार ( लेखापरीक्षा- प्रथम) मध्य प्रदेश, ऑडिट भवन, ग्वालियर  
**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT-I)**  
**MADHYA PRADESH, AUDIT BHAWAN, JHANSI ROAD, GWALIOR-474002**

दिनांक – 30/06/2020

कार्यालय आदेश 33

**विषय:-Nomination of SrAO/AO/AAOs/Sr.PS/PAs for empanelment for posting to London Audit Office**

**London Audit Office** लेखापरीक्षा कार्यालय में पदस्थापना हेतु इच्छुक निम्न शर्तों को पूरा करने वाले SrAO/AO/AAOs/Sr.PS/PAs से दिनांक 29.06.2020 तक आवेदन आमंत्रित किया जाता है, जिसकी पात्रता की शर्तें निम्नानुसार हैं –

- The officials must have at least 7 full years' outstanding CRs in the last ten years.
  - AAOs/SrPS/PA should not be over 51 years of age as on 1<sup>st</sup> January 2020 and Sr.AOs/AOs so recommended should not be over 53 years as on the above date. In case of officials who have earlier served in HQ for at least 2 years, the age limit will be relaxed by one year. 52 years for AAOs/Sr.PS/PAs and 54 for SrAOs.
  - The officers/officials posted abroad are required to serve the Headquarters office at New Delhi for three years on return and, therefore, those willing for posting to Headquarters office at New Delhi on return, should only be recommended. No exemption from this condition will be granted.
  - The officers/officials recommended should have completed at least 3 years of service (for Sr.AOs) and 5 years of service (for AAOs/SrPSs/PAs) in the respective grade as on 1<sup>st</sup> January 2020.
- Nominated officers/officials and their dependents should possess an ability to get along with others and to maintain dignity and decorum in personal and official life.
- The officials nominated and his/her family should not be bound by orthodox habits.
- The officers/officials recommended should have a small-sized family. The spouse should be able to speak and write English fluently.
- Education of college going children is very expensive abroad and posting abroad should not cause dislocation to family. Officers/officials with younger children may be preferred. The nominated officers/officials may be informed at the outset that if they are selected and deputed for a posting abroad, no request for extension of tenure, for any reason whatsoever, will be entertained.
- The officers/officials should possess substantially high capacity to do original work.
  - The Officers/Officials recommended should not expect, in normal course, promotion to next grade in the next 5 years. A certificate to this effect may please be furnished at the time of recommending the names.
  - Sr.AOs/AAOs recommended should have adequate experience in audit. Proficiency in computer software applications, particularly MS Office is a must.
  - In case of SR.PS/PAs preference will be given to those having experience in Stenography, typing both in English/Hindi and proficiency in MS Office.
- The officers/officials who have had a posting abroad (including Bhutan) either in our offices or in other offices, officers/officials on deputation/foreign service outside the Department, should also not be recommended. No exemption from this condition will be granted.
- Names of eligible SC/ST officers/officials along with others, may be considered for such posting in accordance with the guidelines issued by the Department of Personnel, PG and Pension vide their OM No. F.16/32/74-Estt. (SCT) dated 03.4.76 (Annexure-II).

- The officers/officials who had earlier been on deputation outside IA&AD, must have completed a compulsory cooling-off period of 3 years in the department as on 1<sup>st</sup> January 2020, before they are considered for this assignment.
- The officials should be clear from vigilance and disciplinary angle and should not have been awarded minor/major penalty in the past.
- A certificate of Sr.DAG/DAG/Director/Deputy Director (Admn) should be attached indicating that no penalty has been imposed on the officer/official in his/her career.

इच्छुक अधिकारी अपना आवेदन उनके पदस्थापना कार्यालय के माध्यम से दिनांक 26.06.2020 तक प्रस्तुत करें।

उप महालेखाकार (प्रशासन)

दिनांक – 30/06/2020

प्रतिलिपि सूचनार्थ एवं आवश्यक कार्यवाही हेतु –

- 1 सचिव, कार्यालय प्रधान महालेखाकार (लेखापरीक्षा- प्रथम) मध्य प्रदेश, ऑडिट भवन, ग्वालियर।
- 2 उप महालेखाकार (प्रशासन), कार्यालय प्रधान महालेखाकार (लेखापरीक्षा- प्रथम) मध्य प्रदेश, ऑडिट भवन, ग्वालियर।
- 3 वरिष्ठ उप महालेखाकार (प्रशासन), कार्यालय महालेखाकार (लेखापरीक्षा- द्वितीय) 53-अरेरा हिल्स, होशंगाबाद रोड, भोपाल, कृपया निर्धारित प्रारूप में आवेदन (दो प्रतियों में) प्राप्त कर/निरंक प्रतिवेदन इस कार्यालय को उल्लेखित दिनांक तक आवश्यक रूप से भेजने की व्यवस्था करें।
- 4 उप महालेखाकार/सामाजिक क्षेत्र-1, सामाजिक क्षेत्र-2, सामाजिक क्षेत्र-3 एवं सामान्य क्षेत्र, कार्यालय महालेखाकार (सामान्य एवं सामाजिक क्षेत्र लेखापरीक्षा) म.प्र. ऑडिट भवन ग्वालियर।
- 5 उप निदेशक, कार्यालय महानिदेशक लेखापरीक्षा (केन्द्रीय प्राप्ति), नई दिल्ली, शाखा ग्वालियर, कृपया निर्धारित प्रारूप में आवेदन (दो प्रतियों में) प्राप्त कर/निरंक प्रतिवेदन इस कार्यालय को उल्लेखित दिनांक तक आवश्यक रूप से भेजने की व्यवस्था करें।
- 6 वरिष्ठ लेखापरीक्षा अधिकारी/ओ.ए.डी.-11, ओ.ए.डी.-21, सामाजिक क्षेत्र-1 (मुख्यालय), ओ.ए.डी.(एम), सामान्य स्थापना, ई.सी.पी.ए.।
- 7 वरि. लेखापरीक्षा अधिकारी / प्रशासन- 12, 13, 14, सामान्य अनुभाग, कार्यपालन शाखा, विधि कक्ष (प्रशिक्षण) एवं गोपनीय कक्ष।
- 8 वरि. लेखापरीक्षा अधिकारी /आई. एस. एण्ड डी.ए.सी को इन्ट्रानेट पर Administration- Personnel लिंक एवं कार्यालय की बेबसाईट पर अपलोड करने हेतु प्रेषित।
- 9 श्री अम्बुज कुमार पाण्डेय / स.ले.प.अ. को इन्ट्रानेट एवं इन्टरनेट पर अपलोड करने हेतु प्रेषित।
- 10 उप महालेखाकार/प्रशासन, कार्यालय प्रधान महालेखाकार (लेखा एवं हकदारी) प्रथम, म.प्र., ग्वालियर, कृपया निर्धारित प्रारूप में आवेदन (दो प्रतियों में) प्राप्त कर/निरंक प्रतिवेदन इस कार्यालय को उल्लेखित दिनांक तक आवश्यक रूप से भेजने की व्यवस्था करें।
- 11 महामंत्री, सिनियर ऑडिट आफिसर्स एवं ऑडिट आफिसर्स एसोसिएशन, ग्वालियर
- 12 महामंत्री, एस.ए.एस.(ऑडिट वेलफेयर एसोसिएशन), ग्वालियर।
- 13 सूचना पटल/ऑडिट भवन।
- 14 गार्ड फाइल हेतु (03 प्रतियां)।

वरि. लेखापरीक्षा अधिकारी /प्रशासन-11