

**DATE:**

To,  
**Admn 3 Section,**  
Office of the Principal Accountant General(A&E)-I,  
101, M.K.Road, Pratishtha Bhavan,  
New Marine Lines,Mumbai-400 020.

**Subject : Review/Revision of pre-2016 Pension/Family pension cases.**

Sir,

With reference to your letter on the subject cited above, the requisite particulars are given below.

1. Name of the Pensioner : .....  
(IN BLOCK LETTERS)
2. Post held at the time of : .....  
retirement
3. Present Mailing Address : .....  
alongwith Pincode : .....  
: .....
4. Contact No : .....
5. Type of Pension drawn : Pension/Family Pension
6. Name of the Spouse : .....
7. Date of birth of Spouse : .....  
(Proof of date of birth like  
copy of Pan Card, Adhar Card etc.  
to be attached)
8. Date of death of spouse if he/she : .....  
is not alive  
(copy of death certificate  
to be attached)

9. Date of birth of Pensioner : .....
10. Date of Retirement : .....  
Date of Death : .....  
- of pensioner. (**copy of death certificate to be attached in case of death**)
11. Name of the Family Pensioner : .....  
(In case of Family Pension)  
(IN BLOCK LETTERS)
12. Date of birth of Family pensioner : .....  
(In case of Family Pension)
13. Date from which pension/  
Family pension is being drawn : .....
14. Office in which the pensioner  
served last : .....
15. Pension Payment Order No. : .....  
(PPO No.)- New 12 digit No.
16. Name of the Bank alongwith the  
branch address, from where  
pension is being drawn : .....
17. Pension Account No. : .....
18. BSR Code of Branch : ..... (7 digits)
19. PAN CARD(attach copy)  
(of self and spouse 2 copies each)  
:
20. ADHAR CARD(attach copy) :  
(of self and spouse 2 copies each)
21. e-mail id. :

Yours faithfully,

(Signature of the pensioner/family pensioner)